

Received Stamp		Planning Department 15535 Main St. NE PO Box 1300 Duvall, WA 98019 (425) 788-2779 FAX (425) 788-8097 www.duvallwa.gov
----------------	--	--

Tree Removal Request Form

FOR STAFF USE ONLY		
File No.:	Received By:	Date Received:

Property Owner Name: _____ Owner Email: _____
 Property Address: _____ Owner Phone: _____

List trees proposed to be removed:

Tree Number	Species	Size (DBH)*	In ROW?	Nuisance, hazard, dead, or dying? ** (Y/N)	Location & Reason for Removal

**Significant trees are those trees other than red alder and cottonwood that are a minimum of 10" diameter at breast height (DBH). For larger trees, please review DMC 14.40.120 "exceptional tree" definition. Viable exceptional trees generally cannot be removed.*

***Requests for removal of more than 2 significant trees will only be granted if the City concurs that the additional trees are a nuisance, hazard, dead, or dying. The City may require an arborist report to verify the viability of trees proposed for removal. For removal of hazard trees please have a certified arborist complete the following form: https://www.isa-arbor.com/education/resources/BasicTreeRiskAssessmentForm_Fillable_FirstEdition.pdf*

Number of Significant Trees on Site: _____ Number of Significant Trees proposed to remove: _____

Provide a simple site plan along with photos. See second page for details.

Do any of the following apply to the site:

-There has been prior significant tree removal from the site*:

Within the last twelve months (Y/N): _____

Within the last five years (Y/N): _____

If Yes, list date(s) and number of significant trees removed:

**For all viable significant trees, no more than 2 significant trees may be removed within a one-year period, and no more than 5 significant trees may be removed within any five-year period.*

-There is an active application for development activity (Y/N): _____

-Site includes trees that were required to be retained or planted as a condition of previous development activity or significant tree removal** (Y/N): _____

***If Yes, indicate these on site plan.*

All tree maintenance or removal requests shall comply with all regulations listed in DMC 14.40, including City approval of removal request before any tree is removed. Please contact the Planning Department if you have any questions regarding these regulations.

Number of replacement trees to be planted on site: _____

Guidance:

- Replacement trees must be planted on-site, unless the City agrees that an off-site location or a fee in lieu of replacement is necessary.
- A minimum of 1 replacement tree shall be provided for each significant tree removed
- If removal request is for the last one or two significant trees on the lot, then additional replacement trees will be required – contact City staff.
- Replacement requirement is waived if 1 or more significant trees will remain for each 2,000 square feet of lot area. If using this option, provide lot size: _____

Attach planting plan for replacement trees. Must meet standards of 14.40.030H.

Site plan may be included below or attached as a separate page. Indicate the approximate location of all significant trees on the lot (include tree numbers), exceptional trees, NGPAs, sensitive areas, structures, driveways, easements, etc.

