

BUILDING
DEPARTMENT



AGENDA

DEPARTMENT OVERVIEW

FTE CHANGES

NEW TO 2021/2022

MANDATES

CARRY OVER

CUTTING ROOM FLOOR

QUESTIONS



DEPARTMENT OVERVIEW

The Building Department ensures the safety and welfare of those who live, work, and visit Duvall by regulating the construction, use, and occupancy of buildings and structures through regulation management and interdepartmental cooperation. The building department staff ensure that building, electrical, mechanical, plumbing standards and other codes for construction are met through plan review, permit issuance and on-site inspections. These steps are vital to ensure life house safety measures are met to protect the City.

EXPENDITURE SUMMARY

Building & Permits Summary

Category	2017 Actual	2018 Actual	2019 Actual	2020 Estimated	2021 Budgeted	2022 Budgeted	Biennia % Δ
Salaries & Wages	\$113,418	\$134,255	\$142,572	\$247,428	\$276,000	\$287,000	44% ★
Personnel Benefits	\$57,525	\$66,047	\$58,073	\$115,927	\$122,000	\$121,000	40%
Supplies	\$2,797	\$1,928	\$3,078	\$3,038	\$8,589	\$1,997	73%
Services	\$20,954	\$37,202	\$84,119	\$106,869	\$422,601	\$403,902	333% ★
Interfund Services	\$0	\$0	\$0	\$0	\$40,801	\$36,261	NEW
Debt Service							
Capital Outlay	\$0	\$0	\$0	\$25,000	\$0	\$33,000	32%
Transfers Out					\$33,048	\$17,863	NEW
Total	\$194,693	\$239,433	\$287,842	\$498,262	\$903,038	\$901,023	73%

CHANGES TO STAFF

Current FTEs

- Permit Specialist I (1.5 FTE) ★
- Building Inspector (1 FTE)
- Interim Building Official (1 FTE)

Proposed Position Changes

- Permit Specialist 2 (22)
- Building Official (21)
- Building Inspector/Plans Ex (80/20 split) (22)

New Positions

NEW IN 2021/2022

One Time

- Code Enforcement(21-22)
- Permit Software (21)
- Update Chapter 10
- Consolidation of Building and Planning (20 and 22)
- Tablets for Inspections (21)
- Vehicle Purchase (22)

On-going

- Travel/Training
- Plan Review/Inspections
- Internal Services - NEW (Equipment, IT, and Building) \$77K
- WCIA – NEW \$24K

MANDATES

- Chapter 10 (21) – city policy
- Energy Code – (21) - state mandate
- Code Enforcement (21-22) – city policy update

CARRY OVER

- Permit Software (25K)

CUTTING ROOM FLOOR

ECONOMIC CUTS

- TRAVEL/TRAINING

STAFFING CAPACITY

- Consistent Code Enforcement
- Fire Inspection/Plan Review Training

PUSHED TO THE FUTURE





QUESTIONS?