

City of Duvall Shoreline Master Program

2019 Periodic Review Public Participation Plan

Introduction

The City of Duvall is undertaking a periodic review of its Shoreline Master Program (SMP), as required by the Washington State Shoreline Management Act (SMA), RCW 90.58.080(4). The SMA requires each SMP be reviewed and revised, if needed, on an eight-year schedule established by the Legislature. The review ensures the SMP stays current with changes in laws and rules, remains consistent with other Duvall plans and regulations, and is responsive to changed circumstances, new information and improved data.

A Public Participation Plan is required to describe how the City of Duvall will encourage early and continuous public participation throughout the process of reviewing the SMP. This Public Participation Plan describes the steps that the City of Duvall will take to provide opportunities for public engagement and public comment, as well as the City of Duvall's contact information and web addresses.

This plan is in addition to any other minimum requirements for public participation required by Duvall's Code Section DMC 14.78. This plan is a working document and will be adjusted as needed to provide for the greatest and broadest public participation.

1.0 Public Participation Goals

- Provide interested parties with timely information, an understanding of the process, and multiple opportunities to review and comment on proposed amendments to the SMP.
- Actively solicit information from citizens, property owners and stakeholders about their concerns, questions and priorities for the Periodic Review process.
- Encourage interested parties to informally review and comment on proposed changes to the SMP throughout the process and provide those comments to decision makers.
- Provide forums for formal public input (including a minimum of one public hearing) at project milestones prior to decision-making by local officials.
- Consult and consider recommendations from neighboring jurisdictions, federal and state agencies, and Native American tribes.

2.0 Public Participation Opportunities

The City of Duvall is committed to providing multiple opportunities for public participation throughout the SMP periodic review and update process. The City of Duvall will use a variety of communication tools to inform the public and encourage their participation, including the following:

2.1 Website and Social Media

The City of Duvall's existing SMP-specific webpage (<https://www.duvallwa.gov/137/Shoreline-Master-Program-Update>) will be updated to include SMP Periodic Review content where interested parties can access status updates and materials, draft documents, official notices, minutes and other project

information. This webpage will be the primary repository of all information related to the Periodic Review process. The webpage can also be used for on-line surveys and collecting public comments, and will promote transparency because information will be open and available to everyone. In addition, the page will include City Community Development staff to contact for more information and an email link for questions and comments.

The City may choose to further advertise key Periodic Review outreach and public comment opportunities by postings on the City's Facebook feed or other managed social media resources.

2.4 Notice mailing list

An email list of interested parties will be established by the City of Duvall. The list will be used to notify interested parties regarding Periodic Review progress and participation opportunities. Interested parties will be added to the list by contacting the Planning Department.

2.5 Comment

Interested parties will be encouraged to provide comments to the City of Duvall by letter or email. All comments will be forwarded to the Duvall Planning Commission and City Council. The SMP Periodic Review & Update webpage will be the central repository for information under consideration. Documents will be available for review at the Duvall Planning Department, and copies will be provided at the established copying cost.

In addition to sharing comments in written form, the public is also invited to participate in public meetings. Prior to adoption of the SMP by the Department of Ecology, at least one public hearing will be held in accordance with RCW 90.58.120.

2.6 Planning Commission (including Public Workshop/Open House)

The Planning Commission will be the primary forum for detailed review and recommendations to the City Council. Interested parties are encouraged to attend and provide comments during the Planning Commission deliberations and/or workshops, hosted open house, or public hearing. Official notices will be published as established in Duvall's policy.

2.7 News media

The local news media will be kept up-to-date on the Periodic Review process and receive copies of all official notices.

3.0 List of stakeholders

Through the focused public participation process, Duvall will provide opportunity for engagement from the following stakeholders:

- Shoreline property owners
- Duvall residents
- Duvall Public Works Department
- Duvall Planning Commission
- Duvall City Council

- Snoqualmie Tribe
- Tulalip Tribes
- Muckleshoot Tribes
- King County
- Stilly-Snohomish Fisheries Enhancement Task
- Wild Fish Conservancy
- Audubon
- Futurewise
- Snoqualmie Watershed Forum
- King Conservation District
- Duvall Historical Society
- Neighboring Jurisdictions (including Carnation, North Bend, and Snohomish County)

4.0 Public Participation Timeline

The following is a general timeline including anticipated public participation opportunities. Duvall will coordinate with the Department of Ecology throughout the process. A detailed timeline will be posted on the Periodic Review webpage.

TASK	TENTATIVE SCHEDULE
SMP Document Preparation	May & June 2019
Initiating Public Review and Circulation of the 2018-2019 SMP Amendments	Late June 2019
Planning Commission Workshop/Open House & Public Hearing	July thru September 2019
City Council Public Hearing & Adoption	September thru October 2019

5.0 Public Comment Periods and Hearings

The Planning Commission will conduct a public comment period and one anticipated public hearing to solicit input on the Periodic Review. Depending on interest and testimony during the Planning Commission public hearing, the Duvall City Council may elect to hold one or more public hearings before final adoption.

Duvall will coordinate with the Department of Ecology on public notification of comment period(s) and hearing(s) to take advantage of Ecology’s optional SMP amendment process that allows for a combined state-local comment period (WAC 173-26-104).

Public notice of all hearings will state who is holding the comment period and/or hearing, the date and time, and the location of any public hearing. Notices will be published per official City policy and comply with all other legal requirements such as the Americans with Disabilities Act. A notice will be sent to the email list (2.4, above) and the Department of Ecology.