

CITY OF DUVALL
WASHINGTON
ORDINANCE NO. 1223

**AN ORDINANCE OF THE CITY OF DUVALL, WASHINGTON,
AMENDING ORDINANCE NO. 1208 ADOPTING THE BUDGET FOR
THE FISCAL YEAR 2017 FOR THE PURPOSE OF ACCOUNTING FOR
ADJUSTMENTS TO REVENUES AND EXPENDITURES; PROVIDING
FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the fiscal year 2017 budget was adopted on November 15, 2016 by Ordinance No. 1208;

WHEREAS, following the adoption of Ordinance No. 1208 & amended on April 18, 2017 through Ordinance No. 1217 1st Quarter Budget Amendment, additional revenues and expenditures have been identified as follows:

- Training expense for City Administrator \$10,000 for Harvard Business School
- Grant Revenue from King Co. SROF for Parkwood Estates Retrofit \$8,000
- 4Culture Grant & expenses repair for Dougherty Milk Shed \$20,900
- Ordinance to increase IT support from 80 to 100 hours per Interlocal Agreement
- Additional Revenue expected for Sales Tax & Building Permits-\$50k to Contingency Fund
- Additional Salaries, Benefits & Buyout for Past Finance Director Departure
- Increased additional expenditures due to 2014 & 2015 Audit & 2016 Single Audit \$15,000
- Additional Attorney expenditures due to Public Records Requests & multiple litigations \$95,000
- WRECK Center Appraisal \$3,600
- Police Department - CSPM Level of Service Study & Unexpected Security Upgrades
- Police Department - Additional Court Costs \$47,079
- Civil Service (Police) - Employee Turnover & hiring multiple new officers in 2017
- Police Department – Police Vehicle Purchase Transfer for 2018 Purchase \$50,000
- Planning - Part-Time Administration Buyout Departure
- Planning - KC Metro Program stopped when P/T Admin left (Revenue & Expenditure)
- Planning - Additional GIS software & travel expenses \$2,050
- Economic Development Additional Expense Council Priority driven \$7,000
- Snoqualmie Watershed Grant adjustment due to recent SAO recommendation (\$28,000)

- Duvall Village Grants estimated to occur in 2018, not 2017 \$29,000
- Correction to SummerStage Donations versus Sponsorship Fees
- Increase of Interfund transfer to 306 - Main Street Capital Fund. \$1,234,493
- Additional Professional Services for Repaving of 147th Street \$40,000
- Additional NEP Grant Revenue & Expenditure
- Parkwood Retrofit adjust budget to actual costs verses 2016 estimate
- Accela (Springbrook) Invoices for 2016 & 2017 paid in 2017 fiscal year \$11,493

WHEREAS, the City budget needs to be adjusted to take into account the foregoing changes in revenues and expenditures as shown in Section 1 and detailed in Exhibit A; and

WHEREAS, the City Council desires to amend the 2017 budget to account for these adjustments;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUVALL, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Budget Amendment. The budget for fiscal year 2017, as adopted by Ordinance No. 1208 is hereby amended as follows:

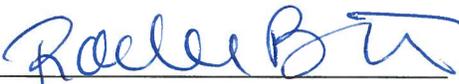
<u>Fund</u>	<u>Description</u>	<u>Original 2017 Budget</u>	<u>1st Amendment Increase (Decrease)</u>	<u>2nd Amendment Increase (Decrease)</u>	<u>Amended 2017 Budget</u>
001	General Fund	\$ 6,083,113	\$ 99,295.32	\$ 169,440.00	\$ 6,351,848.32
002	Contingency Fund	\$ 42,735	135,059.00	50,000.00	\$ 227,794.00
101	Street Fund	\$ 568,428	51,881.99		\$ 620,309.99
106	Big Rock Ball Park Maintenance	\$ 89,175	15,460.00		\$ 104,635.00
107	Sensitive Areas Mitigation Fund	\$ 38,659	59.87		\$ 38,718.87
206	2016 LTGO Main St Debt Service	\$ 4,666,546	684,338.00		\$ 5,350,884.00
304	Real Estate Excise Tax Fund 1	\$ 846,968	40,668.18		\$ 887,636.18
305	Real Estate Excise Tax Fund 2	\$ 664,476	42,639.24		\$ 707,115.24
306	Main St Improvement Fund	\$ 8,590,208	(320,843.10)	1,234,492.96	\$ 9,503,857.86
307	Street CIP Fund	\$ 946,250	(65,947.92)		\$ 880,302.08
308	Parks CIP Fund	\$ 3,701,293	28,204.96		\$ 3,729,497.96
401	Water Fund	\$ 4,625,565	201,834.14		\$ 4,827,399.14
402	Sewer Fund	\$ 4,283,794	171,193.97		\$ 4,454,987.97
404	Storm Drainage Fund	\$ 1,661,725	67,852.07	74,038.00	\$ 1,803,615.07
407	Water CIP Fund	\$ 814,458	103,276.15		\$ 917,734.15
408	Sewer CIP Fund	\$ 1,197,126	(323,276.99)		\$ 873,849.01
409	Storm Drainage CIP Fund	\$ 204,072	(91,910.88)		\$ 112,161.12
410	Bond Redemption Fund	\$ 460,289	949.09		\$ 461,238.09
411	Bond Reserve Fund	\$ 264,244	363.85		\$ 264,607.85
501	Equipment Fund	\$ 692,441	(9,230.57)	50,000.00	\$ 733,210.43
502	IT Fund	\$ 257,240	91,244.06		\$ 348,484.06
503	Building Maintenance Fund	\$ 140,596	55,183.40	20,900.00	\$ 216,679.40
Totals		\$ 40,839,401	\$ 978,293.83	\$ 1,598,870.96	\$ 43,416,565.79

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

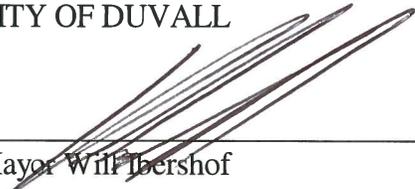
ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 13th DAY OF NOVEMBER 2017.

Approved as to form:



Rachel Turpin, City Attorney

CITY OF DUVALL



Mayor Wilf Ibershof

ATTEST/AUTHENTICATED:



Jodi Wycoff, City Clerk

Passed by the City Council: 11/01/2017
Ordinance No. 1223
Date of Publication: 11/06/2017

CITY OF DUVALL
EXHIBIT A
Line Item Changes to 2017 Budget

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Fu Account No.	Description	Note	Adopted	Expenditure	Revenue	Amended
General Fund						
001-00-308-80-00-00	Beginning Fund Balance		476,439.32			476,439.32
001-00-308-10-00-00	Reserved Beg Fund Balance		771,802.18			771,802.18
001-313-11-00-00-00	Local Retail & Sales Tax	5	715,000.00		135,000.00	850,000.00
001-00-316-46-00-00	Business Tax - TV Cable	17	67,700.00		(14,850.00)	52,850.00
001-00-316-47-00-00	Business Tax - Telephone	17	165,000.00		(17,350.00)	147,650.00
001-00-317-20-00-00	Leasehold Excise Tax	18	300.00		2,700.00	3,000.00
001-00-322-10-00-01	Permit Fee IT Surcharge	18	15,000.00		17,500.00	32,500.00
001-00-322-10-00-00	Building Permits	5	242,100.00		132,900.00	375,000.00
001-00-337-00-47-00	KC Metro Alt Transit Service	22	50,000.00		(30,465.00)	19,535.00
001-00-337-07-58-20	King Cons Dist Snoq Water	19	28,000.00		(28,000.00)	-
001-00-337-07-58-41	KC Cons Fut - Duvall Village	20	14,500.00		(14,500.00)	-
001-00-337-07-58-42	KC Flood Ctl - Duvall Village	20	14,500.00		(14,500.00)	-
001-00-347-90-04-00	Summerstage Sponsor Fees	21	2,000.00		10,005.00	12,005.00
001-00-367-11-03-00	Summerstage Donations	21	9,000.00		(9,000.00)	-
001-02-513-10-49-03	Training	1	4,000.00	10,000.00		14,000.00
001-04-514-23-11-00	Finance Salaries & Wages	6	163,841.00	13,009.00		176,850.00
001-04-514-23-11-01	Overtime & Buyout	6	2,100.00	11,000.00		13,100.00
001-04-514-23-21-00	Finance Benefits	6	64,233.00	7,767.00		72,000.00
001-04-514-23-41-01	State Audit Fees	7	15,000.00	15,000.00		30,000.00
001-05-558-60-11-01	Overtime & Buyouts	15	2,500.00	2,200.00		4,700.00
001-05-558-60-21-00	Benefits	15	500.00	1,500.00		2,000.00
001-05-558-60-43-00	Travel	16	750.00	550.00		1,300.00
001-05-558-60-35-12	Computer Hardware & Softw	16	-	857.40		857.40
001-05-558-60-11-02	KC Metro Salaries	22	18,224.00	(15,782.00)		2,442.00
001-05-558-60-21-02	KC Metro Benefits	22	23,407.00	(14,440.00)		8,967.00
001-05-558-60-35-02	KC Metro Supplies	22	8,156.00	(7,947.00)		209.00
001-07-521-20-41-00	Professional Services	11	11,000.00	35,000.00		46,000.00
001-07-512-50-51-00	Court	12	81,000.00	47,079.00		128,079.00
001-08-558-70-41-00	Econ Development	27	11,020.00	7,000.00		18,020.00
001-10-521-11-41-00	Civil Service Prof Services	13	4,260.00	11,740.00		16,000.00
001-99-515-30-41-00	Attorney Services	8	50,000.00	95,000.00		145,000.00
001-99-521-20-41-00	I/F to 501 Police	14	58,336.00	50,000.00		108,336.00
001-99-597-01-02-00	Trsf to Fund 002 Contingency	9	15,000.00	50,000.00		65,000.00
001-97-508-80-00-00	Ending Fund Balance		283,332.65	(150,093.40)		133,239.25
001-97-508-10-00-01	Reserved End Fund Balance		720,506.00			720,506.00
001-97-508-11-00-00	Reserved End Fund Balance		25,000.00			25,000.00
001-97-508-12-00-00	Reserved End Fund Balance		26,296.18			26,296.18
Total General Fund				\$ 169,440.00	\$ 169,440.00	
Contingency Fund						
002-00-308-10-00-00	Reserved Beg Fund Balance		162,693.90			162,693.90
002-00-308-80-00-00	Beginning Fund Balance		-			-
002-00-397-00-01-00	Trsf from General Fund 001	9	15,000.00		50,000.00	65,000.00
002-97-508-80-00-00	Ending Fund Balance		-			-
002-97-508-10-00-00	Reserved End Fund Balance	9	205,428.80	50,000.00		255,428.80
Total Contingency Fund				\$ 50,000.00	\$ 50,000.00	
Street Fund						
101-00-308-10-00-00	Reserved Beg Fund Balance		111,973.14			111,973.14
101-00-308-80-00-00	Beginning Fund Balance		-			-
101-23-542-30-11-01	Buyouts	6	5,000.00	3,000.00		8,000.00
101-97-508-10-00-00	Reserved End Fund Balance		66,740.38	(3,000.00)		63,740.38
101-97-508-80-00-00	Ending Fund Balance		-			-
Total Street Fund				\$ -	\$ -	

Main Street Improvement

306-00-308-00-00-00	Begin Fund Balance		-	\$	-	-
306-00-308-10-00-00	Reserved Beg Fund Balance		206,333.51			206,333.51
306-99-397-00-02-06	Trsf from 206 Debt Svc fund		2,700,000.00			2,700,000.00
306-00-397-03-07-00	Trsf from 307	23	-	\$	634,684.56	634,684.56
306-00-397-04-01-00	Trsf from 401	23	-	\$	269,882.63	269,882.63
306-00-397-04-02-00	Trsf from 402	23	122,716.00	\$	228,778.65	351,494.65
306-00-397-04-08-00	Trsf from 408	23	122,716.00	\$	101,147.12	223,863.12
306-97-508-00-00-00	Ending Fund Balance		-			-
306-97-508-10-00-00	Reserved Fund Balance	23	98,901.99		1,234,492.96	1,333,394.95
Total Main St Improvement					\$1,234,492.96	\$ 1,234,492.96

Street Capital Improvement Fund

307-00-308-10-00-00	Reserved Beg Fund Balance		314,135.64		-	314,135.64
307-99-597-03-06-00	Transfer to 306	23	-		634,684.56	634,684.56
307-97-508-10-00-00	Ending Fund Balance	23	799,079.64		(634,684.56)	164,395.08
Total Street Capital Improvement Fund					\$ -	\$ -

Water Utility Fund

401-00-308-10-00-00	Reserved Beg Fund Balance		680,269.00		-	680,269.00
401-00-308-80-00-00	Beginning Fund Balance		2,156,494.53			2,156,494.53
401-25-534-80-41-00	Professional Services	24	87,687.00		40,000.00	127,687.00
401-25-534-80-11-01	Buyouts	6	9,000.00		4,000.00	13,000.00
401-99-597-03-07-00	Transfer to 306	23	-		269,882.63	269,882.63
401-97-508-10-00-00	Reserved End Fund Balance		908,511.00			908,511.00
401-97-508-80-00-00	Ending Fund Balance	,23,24	2,168,270.73		(313,882.63)	1,854,388.10
Total Water Utility Fund					\$ -	\$ -

Sewer Utility Fund

402-00-308-80-00-00	Beginning Fund Balance		855,206.51			855,206.51
402-00-308-10-00-00	Reserved Beg Fund Balance		1,242,025.00			1,242,025.00
402-27-535-80-11-01	Buyouts	6	30,000.00		4,000.00	34,000.00
402-99-597-03-06-00	Transfer to 306	23	122,716.00		228,778.68	351,494.68
402-97-508-80-00-00	Ending Fund Balance	6, 23	1,329,675.39		(232,778.68)	1,096,896.71
402-97-508-10-00-00	Restricted Fund Main St		208,512.46			208,512.46
402-97-508-11-00-00	Restricted Reserve DOE Loan		335,000.00			335,000.00
Total Sewer Utility Fund					\$ -	\$ -

Stormwater Utility Fund

404-00-308-80-00-00	Beginning Fund Balance		354,112.89			354,112.89
404-00-308-10-00-00	Reserved Beg Fund Balance		283,447.00			283,447.00
404-00-337-07-01-00	King Co SROF Grant	2	48,000.00		13,875.00	61,875.00
404-00-333-66-00-00	NEP Grant Revenue	25	99,837.00		60,163.00	160,000.00
404-29-531-00-41-04	NEP Expenses	25	99,837.00		60,163.00	160,000.00
404-29-531-00-11-01	Buyouts	6	6,009.00		4,000.00	10,009.00
404-29-594-38-63-01	Parkwood Retrofit	26	300,000.00		8,000.00	308,000.00
404-97-508-80-00-00	Ending Fund Balance	2,6,26	361,566.23		1,875.00	363,441.23
404-97-508-10-00-00	Reserved End Fund Balance		283,447.00			283,447.00
404-97-508-10-00-01	Reserve for Detention Proj		-			-
Total Stormwater Utility Fund					\$ 74,038.00	\$ 74,038.00

Sewer Utility Capital Improvement Fund

408-00-308-80-00-00	Beginning Fund Balance		18,100.18			18,100.18
408-00-395-10-00-00	Proceeds Sale of Property					-
408-99-597-30-60-00	Transfer to 306	23	122,716.00		101,147.12	223,863.12
408-97-508-80-00-00	Ending Fund Balance	23	415,377.18		(101,147.12)	314,230.06
408-97-508-11-00-00	Restricted Reserve DOE Loan		-			-
Total Sewer Utility Capital Improvement Fund					\$ -	\$ -

Vehicle & Equipment Internal Service Fund

501-00-308-80-00-00	Beginning Fund Balance		326,576.37			326,576.37
501-00-348-21-00-11	I/F Police Replacement	14	34,729.00		\$ 50,000.00	84,729.00
501-97-508-80-00-00	Ending Fund Balance	14	292,659.37		\$ 50,000.00	342,659.37
Total Vehicle & Equipment Internal Service Fund					\$ 50,000.00	\$ 50,000.00

IT Internal Service Fund

502-00-308-80-00-00	Beginning Fund Balance		95,754.18			95,754.18
502-11-518-88-41-02	Springbrook Maint	28	20,100.00	\$ 11,492.31		31,592.31
502-11-518-88-41-13	Professional Services Consu	4	97,919.00	\$ 14,905.00		112,824.00
502-97-508-80-00-00	Ending Fund Balance	4, 28	118,187.18	\$ (26,397.31)		91,789.87
Total IT Internal Service Fund				\$ -	\$ -	

Building Maintenance Fund

503-00-308-10-00-00	Reserved Beg Fund Balance		25,600.00			25,600.00
503-00-308-80-00-00	Beginning Fund Balance		50,209.86			50,209.86
503-00-337-07-04-00	4Culture Grant Rev	3	-	\$ 20,900.00		20,900.00
503-13-518-30-41-02	WRECK Center Prof Services	10	-	\$ 3,600.00		3,600.00
503-17-518-30-48-04	Dougherty Farm R & M	3	7,250.00	\$ 20,900.00		28,150.00
503-97-508-80-00-00	Ending Fund Balance	10	50,309.86	\$ (3,600.00)		46,709.86
503-97-508-11-00-00	Restricted for Insurance		25,600.00			25,600.00
Total Building Maintenance Fund				\$ 20,900.00	\$ 20,900.00	

TOTAL CHANGES

\$1,598,870.96 \$ 1,598,870.96

Notes:

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| <ol style="list-style-type: none"> 1. Additional Training Expenses for CA to attend Harvard Business School. 2. Additional grant Revenue from King Co SROF for Parkwood Estates Retrofit. 3. 4Culture Grant and expenses for emergency repair on Dougherty Milk Shed. 4. Ordinance adopted to increase IT support from 80 to 100 hours. 5. Additional revenue expected for Sales Tax and Building Permits. 6. Additional Salaries & Benefits for D. Rohla payout and new Finance Director. 7. Increased expenditures due to 2014 & 2015 Audit and 2016 single audit. 8. Additional Attorney expenditures due to Public Record Requests & other. 9. 2017 additional general fund revenue being reserved in Fund 002. 10. Expense for WRECK Center Appraisal 11. CSPM Level of Service Study & security upgrade 12. Ticket coding changes charged back to the City 13. Higher Employee Turnover in 2017. Four new officers hired. 14. New Police Truck in 2018 transfer funds from 001 to 501 | <ol style="list-style-type: none"> 15. P/T admin left in the Planning dept. Additional Buyout. 16. Additional expenses for travel & computer - Planning dept. 17. Utility Tax revenue coming in less then originally budgeted 18. Additional Revenue then originally budgeted 19. Snoqualmie Watershed Grant adjustment due to SAO recommendation 20. Duvall Village Grants estimated to occur in 2018, not 2017 21. Correction to Summerstage Donations vs. Sponsorship Fees 22. KC Metro Program stopped when P/T Admin left. Adjust Rev & Exp. 23. Increase of I/F transfers into 306 Fund 24. Additional Professional Services for repaving of 147th St 25. Additional NEP Grant Revenue and expenditures 26. Parkwood Retrofit adjust budget to actual costs vs 2016 estimate 27. Economic Development additional expenditures for 2017 28. Accela invoices for 2016 & 2017 paid in 2017. |
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