

**CITY OF DUVALL  
COUNCIL MEETING MINUTES  
October 1, 2019  
7:00 P.M. – Riverview Educational Service Center  
15510 – 1<sup>st</sup> Ave NE**

**The City Council Meeting was called to order by Mayor Ockerlander at 7:05 P.M.**

**Roll Call:** Amy McHenry, Michelle Hogg, Mike Remington, Jennifer Knaplund, Matthew Eyer, Dorothy Lengyel, Dianne Brudnicki

**Staff Present:** Lara Thomas, Steve Leniszewski, Jodi Wycoff, City Attorney Hillary Graber

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll for 10/04/19 in the amount of \$264,118.08; Claims for 10/01/19 in the amount of \$288,858.15; under Council Reports add: Councilmember Lengyel; under New Business add: Item #4: Discussion or decision to allocate half of the Human Services Grant Funding for 2019 under current policy with potential modifications to the application timeline; and under Unfinished Business remove: Item #4 (AB19-56) Resolution - The Ridge at Big Rock - Final Plat Approval.

**II. Adoption of Council Agenda:**

*It was moved and seconded (Remington-Eyer) to adopt the 10/01/19 Council Agenda. The motion carried (7 ayes).*

**III. Approval of Consent Agenda:**

*It was moved and seconded (Eyer-Remington) to approve the consent agenda which includes approving the Committee of the Whole and City Council minutes of 09/17/19; Payroll for 10/04/19 Check #30694-30695 and #30696-30702 in the amount of \$264,118.08 including EFTs in the amount of \$194,661.91; Claims for 10/01/19 Check #30628-30693 and #30627 in the amount of \$288,858.15 including EFTs in the amount of \$6,042.95.*

*It was moved and seconded (Knaplund-Eyer) to amend the 9/17/19 Council minutes to amend Unfinished Business Item #5. Approve and authorize the Mayor to sign an Interlocal Agreement for law enforcement services between the City of Duvall and the Riverview School District for 2018-2019 and 2019-2020 school years. to add the following sentence: Council discussed and gave staff direction to work with the school district to draft an Interlocal Agreement for the full-time SRO position at Cedarcrest High School and also to start a conversation about future cost sharing.*

*The motion to amend carried (7 ayes).*

*The original motion, as amended, carried (7 ayes).*

**IV. Comments from the Audience:**

Connie Zimmerman, representing Duvall Foundation for the Arts, thanked Council for their work on the agreements for the Community Arts Center.

**V. Scheduled Items:**

**1. Mayor's Report**

Mayor Ockerlander gave an update on recent events and meetings she has attended and read aloud a proclamation for Domestic Violence Action Month. Mayor Ockerlander reported that many residential water meters throughout the City are failing which equates to revenue loss. Mayor Ockerlander said that they are offering the Maintenance employees overtime to work on replacing water meters during weekends in order to get caught up on the replacement project without losing hours on other required work.

**2. Council Reports**

Councilmember Lengyel reported on her takeaways from a recent presentation she attended regarding Vision2050.

**3. Council Committee Reports**

Finance & Administration Committee - Councilmember Hogg reviewed the committee's agenda for tomorrow's meeting.

**4. Administration Update**

Lara Thomas, Interim City Administrator, reported on a recent presentation by Washington State Commissioner of Public Lands, Hilary Franz. Ms. Thomas gave a status update on items including Finance Director recruitment and a request sent to other cities for Senior Accountant assistance. Steve Leniszewski, Public Works Director, gave an update on Public Works projects including the recent paving project on Stephens Street, new stop sign and pole installation work, and progress with inputting data into the Aktivov asset management software. Mr. Leniszewski also reported on parking issues at Big Rock Ball Fields and along the roadway adjacent to Cedarcrest High School and the solutions they are exploring to resolve these issues.

**VI. Presentation:**            *None*

**VII. Public Hearing:**        **Resolution declaring certain City property surplus**

7:32 PM:            The Public Hearing was opened.

Steve Leniszewski, Public Works Director, presented the staff report.

There were no public comments.

7:37 PM:            The Public Hearing was closed.

**VIII. New Business:**

**1. (AB19-69) Confirm Mayor Ockerlander's appointment of Rick Scheuer to the Duvall Cultural Commission Position 1, a vacant three-year term ending 12-31-20.**

*It was moved and seconded (Eyer-McHenry) to confirm Mayor Ockerlander's appointment of Rick Scheuer to the Duvall Cultural Commission Position 1, a vacant three-year term ending 12-31-20.*

*The motion carried (7 ayes).*

**2. (AB19-70) Contract – Epicenter Services, LLC (Solid Waste Procurement).**

Jodi Wycoff, City Clerk, introduced this item and explained that this professional services contract is for assistance with the Request for Proposals (RFP) and procurement process of a solid waste contract. Ms. Wycoff answered questions from Council regarding the project timeline and payment structure.

*It was moved and seconded (Eyer-Remington) to authorize the Mayor to sign a Contract with Epicenter Services, LLC. The motion carried (7 ayes).*

**3. (AB19-71) Housing Bill 1923 Grant Opportunity**

Lara Thomas, Community Development Director, explained that this bill was passed to encourage cities planning under the Growth Management Act to work to adopt actions to increase residential building capacity and regulatory streamlining. Ms. Thomas explained that a city has to choose two eligible actions identified by Department of Commerce and that the two actions she identified that staff has capacity to work on, with consultant assistance, are the short plat process and cluster zoning. Ms. Thomas reviewed the projects on the Planning Department’s current work plan that would have to be delayed in order to work on the projects identified for this grant. Ms. Thomas asked for Council direction on whether to apply for the grant or not. After discussion, there was general consensus to not apply for the grant because State requirements, including implementation criteria and schedule, were not a good fit for the City of Duvall.

**4. Discussion or decision to allocate half of the Human Services Grant Funding for 2019 under current policy with potential modifications to the application timeline.**

Councilmember Hogg handed out talking and decision points prepared by the City Clerk regarding this topic. After discussion, there was general consensus to use the policy currently in place to distribute grant funds and table amending the policy until after going through a full granting cycle. There was also consensus to set the application deadline for January 15, 2020 and to distribute up to the full amount in the 2019-2020 budget in one grant cycle rather than splitting the funds into two cycles.

**IX. Unfinished Business:**

**1. (AB19-66) Approve Resolution #19-16 forwarding CPA19-001, an amendment to the Future Land Use Map of the City’s 2015 Comprehensive Plan as set forth in Comprehensive Plan Amendment CPA19-001, to the City’s 2020 Docket for consideration.**

*It was moved and seconded (Eyer-Knaplund) to approve Resolution #19-16 forwarding CPA19-001, an amendment to the Future Land Use Map of the City’s 2015 Comprehensive Plan as set forth in Comprehensive Plan Amendment CPA19-001, to the City’s 2020 Docket for consideration. The motion carried (7 ayes).*

**2. (AB19-67) Approve Resolution #19-17 declaring certain items surplus.**

*It was moved and seconded (Eyer-Remington) to approve Resolution #19-17 declaring certain City property surplus. The motion carried (7 ayes).*

**3. (AB19-60) Contract – 2019 Asphalt Repair**

Steve Leniszewski, Public Works Director, reviewed the bid results and said that they are working to qualify the bids. Mr. Leniszewski explained that the reason that some of the projects identified for this project are on private property is because the City owns the public utilities that are under

the pavement that requires repair. This item will be on the next agenda for further review and potential action.

**4. ~~(AB19-56) Resolution -- The Ridge at Big Rock -- Final Plat Approval - removed~~**

**X. Executive Session:** *None*

**XI. Adjournment:**

*There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 8:48 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk