

**CITY OF DUVALL
COUNCIL MEETING MINUTES
September 17, 2019
7:00 P.M. – Riverview Educational Service Center
15510 – 1st Ave NE**

The City Council Meeting was called to order by Mayor Ockerlander at 7:08 P.M.

Roll Call: Amy McHenry, Michelle Hogg, Mike Remington, Jennifer Knaplund, Matthew Eyer, Dorothy Lengyel (absent: Dianne Brudnicki)

Staff Present: Lara Thomas, Carey Hert, Steve Leniszewski, Troy Davis, Jodi Wycoff, City Attorney Rachel Turpin

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 09/20/19 in the amount of \$144,452.46; Claims for 09/17/19 in the amount of \$308,823.82; and Claims for 09/18/19 in the amount of \$34,497.61.

II. Adoption of Council Agenda:

It was moved and seconded (Remington-Eyer) to adopt the 09/17/19 Council Agenda. The motion carried (6 ayes).

III Approval of Consent Agenda:

It was moved and seconded (Hogg-McHenry) to approve the consent agenda which includes approving the Committee of the Whole and City Council minutes of 09/03/19; Payroll for 09/20/19 Check #30626 in the amount of \$144,452.46 including EFTs in the amount of \$143,840.50; Claims for 09/17/19 Check #30561-30625 in the amount of \$308,823.82; and Claims for 09/18/19 EFTs in the amount of \$34,497.61. The motion carried (6 ayes).

IV. Comments from the Audience:

Jeff Davis, Duvall resident, said that he submitted a formal proposal to use Dougherty Farmstead and explained his plans and goals for the space.

Nick Daum, representing Duvall Chamber of Commerce, announced upcoming Chamber meetings and events including the Annual Trick or Treat Event. Mr. Daum also said the Chamber is working on the 2020 Directory and are looking for people to write articles if anyone is interested.

Dr. Anthony Smith, Riverview School District Superintendent and area resident, handed out an email he sent to Council last year regarding indoor public use space, specifically the W.R.E.C.K. Center. Dr. Smith expressed his concern about the lack of indoor public use space and the possible rezoning of the W.R.E.C.K. Center from Public Facilities to Residential.

V. Scheduled Items:

1. Mayor's Report

Mayor Ockerlander read aloud a proclamation to recognize Duvall-King County Fire District 45's 60th Anniversary. Mayor Ockerlander then announced the resignation of Diana Hart, Administrative Assistant and gave an update on recent and upcoming events and meetings.

2. Council Reports

Councilmember McHenry said that she was an official witness for the largest Simon game which was built by Duvall residents and is now in the Guinness World Record.

Councilmember Hogg gave an update on the Sound Cities Association Public Issues Committee meeting. A majority of the meeting was focused on the Vision2050 letter that was discussed at the last Council meeting. Councilmember Hogg thanked the Mayor, Council and staff for their assistance in writing a letter from Duvall regarding Vision2050.

3. Council Committee Reports

Finance & Administration Committee - Councilmember Hogg reviewed committee summaries for the last few meetings and asked Lara Thomas, Community Development Director, to discuss the Duvall Village Parking Agreement that the committee has been reviewing. Ms. Thomas gave a brief history of the Duvall Village development and said that the parking agreement between the City and Duvall Foundation of the Arts is in its fourth draft which has been sent to the various parties for review. Ms. Thomas said the agreement will be on a future meeting for Council discussion and consideration.

4. Administration Update

Lara Thomas, Interim City Administrator, gave a status update on items including Finance Director recruitment. Ms. Thomas also said there are many projects in process in Public Works and Community Development including the 2019 Comprehensive Plan Amendment and the 2020 Comprehensive Plan Docket which are being processed back-to-back, as this is the transition year for changing the amendment timeline.

5. King County Fire District #45 Report

Fire Chief David Burke thanked the Mayor for the proclamation regarding their anniversary. Chief Burke gave a report on District business including call volume and the upcoming open house on September 21st to celebrate their 60th Anniversary and the “push in ceremony” for the new engines.

VI. Presentation: *None*

VII. Public Hearing: **2019 Comprehensive Plan Amendments**

7:40 PM: The Public Hearing was opened.

Troy Davis, Senior Planner, presented the staff report.

There were no public comments.

7:46 PM: The Public Hearing was closed.

VIII. New Business:

1. (AB19-66) Resolution – 2019 Comprehensive Plan Amendments.

Troy Davis, Senior Planner, asked that a decision on this item be held until after Planning Commission gives their recommendation. This item will be on the next agenda for Council consideration.

2. (AB19-67) Resolution declaring certain items surplus.

Steve Leniszewski, Public Works Director, introduced this item and explained that because some of the items on the surplus list are owned by utilities, there will be a public hearing at the next meeting. Mr. Leniszewski asked if Council needs any other details about the items for the next review. Councilmember Knaplund requested to know what funds the sale proceeds will go into.

3. (AB19-68) Transportation Improvement Program (TIP) list prioritization criteria.

Steve Leniszewski, Public Works Director, gave a brief review of the criteria as previously presented to Council and explained changes since the last review, specifically related to safety as requested by Council. Mr. Leniszewski said that to score for safety, he created proximity maps for schools and parks and asked Council for their feedback on if they should include smaller parks within neighborhoods; if they should include private schools as well as public; and what the proximity distances should be. After discussion, there was general consensus to include neighborhood parks and private schools; to adjust the radius for parks based on the size of the park; and to keep the radius for schools at a half mile.

IX. Unfinished Business:

1. (AB19-32) Approve Resolution #19-14 adopting a Showmobile Stage and Equipment Use Policy.

It was moved and seconded (Remington-Hogg) to approve Resolution #19-14 adopting a Showmobile Stage and Equipment Use Policy.

It was moved and seconded (Knaplund-McHenry) to amend the Resolution to add "Section 2. Adoption of User Fee Schedule: City Council desires to have a fee schedule adopted by resolution to be informed by a report of required staff time and other direct costs."

The motion to amend carried (6 ayes).

The original motion, as amended, carried (6 ayes).

2. (AB19-37) Approve Resolution adopting policy guidelines for Human Services Grant Funding and repealing Resolution 09-13.

Mayor Ockerlander explained that a Councilmember submitted a suggested edit to the policy which was outlined in the agenda bill. Council discussed possible amendments to the timelines, removing references to an old Substitute House Bill, amending the exhibits to include additional candidates for the grant funding, reviewing all documents for overall consistency and including the scoring criteria from resolution 09-13 in the new policy. Mayor Ockerlander asked Council to send the City Clerk all suggested edits so they may be compiled for Council consideration.

3. (AB19-56) Resolution - The Ridge at Big Rock - Final Plat Approval

Mayor Ockerlander said that Steve Leniszewski, Public Works Director, reported that there were no updates for this item.

4. (AB19-63) Approve Resolution #19-15 adopting a 2019-2020 Biennial Budget Mid-Biennium Review and Modification Calendar.

It was moved and seconded (Hogg-Eyer) to approve Resolution #19-15 adopting a 2019-2020 Biennial Budget Mid-Biennium Review and Modification Calendar. The motion carried (6 ayes).

5. (AB19-65) Approve and authorize the Mayor to sign Interlocal Agreement for law enforcement services between the City of Duvall and the Riverview School District for 2018-2019 and 2019-2020 school years.

Council discussed and gave staff direction to work with the school district to draft an Interlocal Agreement for the full-time SRO position at Cedarcrest High School and also to start a conversation about future cost sharing.

It was moved and seconded (Eyer-Hogg) to approve and authorize the Mayor to sign Interlocal Agreement for law enforcement services between the City of Duvall and the Riverview School District for 2018-2019 and 2019-2020 school years. The motion carried (6 ayes).

X. Executive Session: None

XI. Adjournment:

There being no objections, Mayor Ockerlander adjourned the meeting at 8:58 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk