

**CITY OF DUVALL
COUNCIL MEETING MINUTES
September 15, 2020
7:00 P.M. – Virtual Meeting via Zoom**

Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom meeting.

The City Council Meeting was called to order by Mayor Ockerlander at 7:04 P.M.

Roll Call: Amy McHenry, Dorothy Lengyel, Mike Remington, Jennifer Knaplund, Dianne Brudnicki, Matthew Eyer (absent: Michelle Hogg)

Staff Present: Lara Thomas, Jodi Wycoff, Dana Mason, City Attorney Daniel P. Kenny

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 09/04/20 in the amount of \$289,864.84; Claims for 09/15/20 in the amount of \$438,760.08 and excuse the absence of Councilmember Hogg due to illness; and under Scheduled Items remove: King County Fire District 45 Update

II. Adoption of Council Agenda:

It was moved and seconded (Remington-McHenry) to adopt the 09/15/20 Council Agenda. The motion carried (6 ayes).

III. Approval of Consent Agenda:

It was moved and seconded (Remington-McHenry) to approve the consent agenda which includes approving the Committee of the Whole and City Council minutes of 09/01/20; Payroll for 09/05/20 Checks #50514-50521 and #50512-50513 in the amount of \$289,864.84 including EFTs in the amount of \$216,505.58; and Claims for 09/15/20 Checks #50530-50602, #50522-50524, #50525-50528 and #50529 in the amount of \$438,760.08; and excuse the absence of Councilmember Hogg. The motion carried (6 ayes).

IV. Comments from the Audience:

There were no comments from the audience.

V. Scheduled Items:

1. Mayor's Report

Mayor Ockerlander read two proclamations: Childhood Cancer Awareness Month and Welcoming Week. Mayor Ockerlander gave an update on meetings she has attended recently and asked for Council feedback regarding a draft legislative bill related to the Open Public Meetings Act and online meetings during emergencies. There was Council support for the draft bill. Mayor Ockerlander said she is working with staff to finalize the preliminary budget, reviewed the latest budget calendar and said that she will bring a resolution to the next meeting regarding using CARES Act funding to assist with utility bills.

2. Council Reports

Councilmember McHenry reported that the King Conservation District will begin meeting again soon. Councilmember McHenry asked for Council feedback regarding putting out a community survey to assist Council during the budget process. Mayor Ockerlander and Councilmember McHenry will work to draft a survey for review at the next Committee of the Whole meeting.

Councilmember Knaplund reported on transportation meetings she has recently attended and said that a neighboring agency is requesting amendments to the Puget Sound Regional Council (PSRC) Vision 2050 plan. With Council support, Mayor Ockerlander offered to help draft a letter to PSRC regarding the need to plan for transportation prior to increasing growth targets.

3. Council Committee Reports

No reports.

4. Administration Update

Lara Thomas, Deputy City Administrator, gave an update on current work items including recruitment efforts for Finance and Community Development, work on the solid waste RFP, a second round of City grant funding, upcoming training, policy work, and audit and budget work. Ms. Thomas also gave an update on upcoming meetings and presentations, development updates and announced that there are two vacancies on Planning Commission.

5. ~~King County Fire District 45 Update~~ *removed*

VI. **Presentation:** *None*

VII. **Public Hearing:** Interim Floodplain Ordinance

7:57 PM: The Public Hearing was opened.

Lara Thomas, Community Development Director, presented the staff report.

There were no public comments.

8:01 PM: The Public Hearing was closed.

VIII. **New Business:**

1. (AB20-76a) Contracts – Main Street Artists

It was moved and seconded (Knaplund-Lengyel) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (6 ayes).

It was moved and seconded (Knaplund-Lengyel) to approve and authorize the Mayor to sign contracts with artists for Main Street cedar plank art for \$4,500.00 per set of two planks. The motion carried (6 ayes).

2. (AB20-77a) Ordinance – Amend DMC 3.02.140 “Controlled Substance Enforcement Fund”

It was moved and seconded (McHenry-Knaplund) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.

The motion carried (6 ayes).

It was moved and seconded (McHenry-Knaplund) to adopt Ordinance #1269 amending Duvall Municipal Code Chapter 3.02.140 “Controlled Substances Enforcement Fund”; providing for severability; and establishing an effective date.

The motion carried (6 ayes).

3. (AB20-78a) Resolution – Amend Small Business Grant Program – Round 2

Dana Mason, Finance Director, and Mayor Ockerlander introduced this item. Ms. Mason reviewed the total amounts to-date that have been allocated and awarded for both small business grants and human services grants. After discussion, Council formed an ad-hoc committee with Councilmembers Lengyel, Brudnicki and McHenry to review grant applications and bring back a recommendation for total allocation amounts for additional grant funding at the next meeting.

4. (AB20-79a) Resolution – Additional Human Services Grant Funding

This item was discussed in conjunction with AB20-78a.

IX. Unfinished Business: *None*

X. Executive Session: *None*

XI. Adjournment:

There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 8:51 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk