

**CITY OF DUVALL
COUNCIL MEETING MINUTES
September 3, 2019
7:00 P.M. – Riverview Educational Service Center
15510 – 1st Ave NE**

The City Council Meeting was called to order by Mayor Ockerlander at 7:07 P.M.

Roll Call: Amy McHenry, Michelle Hogg, Mike Remington, Jennifer Knaplund, Matthew Eyer, Dorothy Lengyel, Dianne Brudnicki

Staff Present: Lara Thomas, Steve Leniszewski, Jodi Wycoff, Diana Hart, City Attorney Hillary Graber

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 09/05/19 in the amount of \$267,498.47; Claims for 08/07/19 in the amount of \$3,797.56; Claims for 08/20/19 in the amount of \$584,577.55; Claims for 09/03/19 in the amount of \$69,700.55; and Claims for 09/04/19 in the amount of \$4,891.41; and Under New Business add: Item #9 Professional Services Contract with Prothman for Finance Director Recruitment.

II. Adoption of Council Agenda:

It was moved and seconded (Eyer-McHenry) to adopt the 09/03/19 Council Agenda. The motion carried (7 ayes).

III. Approval of Consent Agenda:

It was moved and seconded (Brudnicki-Eyer) to approve the consent agenda which includes approving the Committee of the Whole and City Council minutes of 08/05/19; Special Workshop minutes of 08/07/19; Payroll for 08/20/19 Checks #30410-30413 in the amount of \$152,329.04 including EFTs in the amount of \$149,635.48; Payroll for 09/05/19 Checks #30551-30553 and #30554-30560 in the amount of \$267,498.47 including EFTs in the amount of \$194,196.07; Claims for 08/07/19 Check #30406-30409 in the amount of \$3,797.56; and Claims for 08/20/19 Checks #30414-30483 in the amount of \$584,577.55; Claims for 09/03/19 Checks #30484-30550 in the amount of \$69,700.55; and Claims for 09/04/19 EFTs in the amount of \$4,891.41. The motion carried (7 ayes).

IV. Comments from the Audience:

Lisa Yeager, Sno Valley Senior Center Director, handed out the 2018 Annual Report, invitations to their annual Gala and Auction and a flyer about National Senior Center Month. Ms. Yeager also gave a summary of plans for the Center for 2020.

V. Scheduled Items:

1. Mayor's Report

Mayor Ockerlander read aloud proclamations for Childhood Cancer Awareness Month; National Recovery Month and National Senior Center Month. Mayor Ockerlander then gave an update on upcoming events and meetings. Councilmember Hogg led a discussion regarding the draft Vision2050 letter prepared by the King County Growth Management Planning Council. The deadline for comments is September 16th and Councilmember Hogg requested feedback from

Council to relay to Sound Cities Association. After discussion, there was consensus that Council generally agrees with the draft letter; however, a separate letter that specifically raises issues in Duvall will be drafted and sent.

2. Council Reports

No reports.

3. Council Committee Reports

Finance & Administration Committee - Councilmember Hogg and Councilmember Knaplund said the committee has a meeting scheduled tomorrow and summary reports of the meetings will be included as written reports in future packets.

4. Administration Update

Steve Leniszewski, Public Works Director, gave an update on the Depot building damage and repairs and explained that they are entering into a contract with Accord Contractors to fix the structural issues. Lara Thomas, Interim City Administrator, gave a status update on items including Finance Director and Accountant recruitments. Ms. Thomas discussed the 2019 Comprehensive Plan Amendment to re-zone the WRECK Center property and asked Council if they would like to move forward with the re-zone or move the amendment to the 2020 docket. There was Council consensus to move the amendment to the 2020 docket. Ms. Thomas also led a discussion regarding the proposed North Urban Growth Area (NUGA) annexation and asked Council if they needed additional information to continue to process the annexation. This included updating the site plan, peer review of the financial report and a community meeting. After discussion, there was general consensus that Council move forward the application process. Ms. Thomas said she will begin the process of bringing this forward for Council decision.

VI. Presentation: *None*

VII. Public Hearing: *None*

VIII. New Business:

1. (AB19-58) Adopt Ordinance #1254 authorizing the acquisition of personal property and execution of a financing contract and related documentation related to the acquisition of said personal property; providing for severability and setting an effective date.

It was moved and seconded (Brudnicki-McHenry) to adopt Ordinance #1254 authorizing the acquisition of personal property and execution of a financing contract and related documentation related to the acquisition of said personal property; providing for severability and setting an effective date. The motion carried (7 ayes).

2. (AB19-59) Approve Resolution #19-12 authorizing expenditures for personal property to be reimbursed with proceeds of a financing contract to be entered into by the City.

It was moved and seconded (Eyer-Brudnicki) to approve Resolution #19-12 authorizing expenditures for personal property to be reimbursed with proceeds of a financing contract to be entered into by the City. The motion carried (7 ayes).

3. (AB19-60) Contract - 2019 Asphalt Repair

Steve Leniszewski, Public Works Director, introduced this item and explained the scope of the project which includes several repair areas throughout the City, most of which are related to utilities. Mr. Leniszewski said that they received no responses to the first call for bids and plan to do another call in a couple weeks. A contract will be brought to Council for approval at a future meeting.

4. (AB19-61) Approve Resolution #19-13 declaring the intent of the City of Duvall to adopt legislation to authorize a sales and use tax for affordable and supportive housing in accordance with Substitute House Bill 1406 (Chapter 338, laws of 2019), and other matters related thereto.

It was moved and seconded (Lengyel-Eyer) to approve Resolution #19-13 declaring the intent of the City of Duvall to adopt legislation to authorize a sales and use tax for affordable and supportive housing in accordance with Substitute House Bill 1406 (Chapter 338, laws of 2019), and other matters related thereto. The motion carried (7 ayes).

5. (AB19-62) Solid Waste Contract – direction on next steps

Diana Hart, Administrative Assistant, asked Council for direction on whether they would like to go through a Request For Proposals (RFP) process or if they would like to look at renegotiating the current contract. The RFP process would include a contract with a consultant to assist with the process. After discussion, there was Council consensus to move forward with the RFP process. Ms. Hart said she will bring a consultant contract to a future meeting for Council consideration.

6. (AB19-63) Approve Resolution adopting a 2019-2020 Biennial Budget Mid-Biennium Review and Modification Calendar.

Lara Thomas, Interim City Administrator, introduced this item and explained that it will be brought back to the next meeting for further discussion and action.

7. (AB19-64) Approve and authorize the Mayor to sign Contract #2019-23 Amendment #1 with The Blueline Group for planning services.

It was moved and seconded (Eyer-Brudnicki) to approve and authorize the Mayor to sign Contract #2019-23 Amendment #1 with The Blueline Group for planning services. The motion carried (7 ayes).

8. (AB19-65) Approve and authorize the Mayor to sign Interlocal Agreement for law enforcement services between the City of Duvall and the Riverview School District for 2018-2019 and 2019-2020 school years.

Lara Thomas, Interim City Administrator, introduced this item and explained that it will be brought back to the next meeting for further discussion and action.

9. Professional Services Contract with Prothman for Finance Director Recruitment

Lara Thomas, Interim City Administrator, explained that the internal recruitment was unsuccessful and this position needs to be filled as soon as possible. Ms. Thomas explained that Administration is proposing a contract with Prothman for recruitment services not to exceed \$25,000. There was Council consensus to move forward with the contract.

IX. Unfinished Business:

1. (AB19-32) Approve Resolution adopting a Showmobile Stage and Equipment Use Policy.

Lara Thomas, Interim City Administrator, and Jodi Wycoff, City Clerk, reviewed the amendments to the draft policy since the last review. This item will be brought back to the next meeting for further discussion and action.

2. (AB19-37) Approve Resolution adopting policy guidelines for Human Services Grant Funding and repealing Resolution 09-13.

Due to time constraints, this item was not discussed and will be moved forward to the next meeting.

3. (AB19-56) Resolution - The Ridge at Big Rock - Final Plat Approval

Steve Leniszewski, Public Works Director, gave an update on the status of the final plat for The Ridge at Big Rock development and explained that the final plat should be ready for approval at one of the next two meetings.

X. Executive Session: *None*

XI. Adjournment:

There being no objections, Mayor Ockerlander adjourned the meeting at 9:50 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk