

**CITY OF DUVALL
COUNCIL MEETING MINUTES
August 5, 2019
7:00 P.M. – Riverview Educational Service Center
15510 – 1st Ave NE**

The City Council Meeting was called to order by Mayor Ockerlander at 7:05 P.M.

Roll Call: Amy McHenry, Michelle Hogg, Mike Remington, Jennifer Knaplund, Matthew Eyer, Dorothy Lengyel (absent: Dianne Brudnicki)

Staff Present: Lara Thomas, Steve Leniszewski, Jodi Wycoff, Diana Hart, City Attorney Rachel Turpin

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 07/19/19 in the amount of \$162,971.39; Payroll for 07/31/19 in the amount of \$30,029.38; Payroll for 08/05/19 in the amount of \$277,255.77; Claims for 07/31/19 in the amount of \$105.50 and Claims for 08/05/19 in the amount of \$252,638.76.

II. Adoption of Council Agenda:

It was moved and seconded (Eyer-Remington) to adopt the 08/05/19 Council Agenda. The motion carried (6 ayes).

III Approval of Consent Agenda:

It was moved and seconded (Eyer-Remington) to approve the consent agenda which includes approving the Committee of the Whole and City Council minutes of 07/16/19; Payroll for 07/19/19 Checks #30137-30140 and #30286 in the amount of \$162,971.39 including EFTs in the amount of \$106,163.28; Payroll for 07/31/19 Checks #30287-30289 in the amount of \$30,029.38 including EFTs in the amount of \$1,892.97; Payroll for 08/05/19 Checks #30290-30295 and #30394-30401 in the amount of \$277,255.77 including EFTs in the amount of \$204,098.88; Claims for 07/31/19 Check #30288 in the amount of \$105.50; and Claims for 08/05/19 Checks #30296-30393 in the amount of \$252,638.76 including EFTs in the amount of \$7,079.42. The motion carried (6 ayes).

IV. Comments from the Audience:

There were no comments from the audience.

V. Scheduled Items:

1. Mayor's Report

Mayor Ockerlander announced that two new Public Works Maintenance workers started recently and gave an update on upcoming events including National Night Out, the Police Departments 35th Anniversary Celebration and SummerStage.

2. Council Reports

No reports.

3. Council Committee Reports

Finance & Administration Committee - Councilmember Hogg said the committee had their first meeting recently and reported on what the committee is currently working on including review of quarterly reports and drafting their mission statement.

4. Administration Update

Lara Thomas, Interim City Administrator, gave a status update on items including Finance Director and Accountant recruitments. Ms. Thomas reminded everyone about National Night Out activities and the Police Department's 35th Anniversary celebration. Lastly, Ms. Thomas explained that there are three vehicles, one Public Works and two Police Department, that are scheduled for replacement in 2020; however, the maintenance costs to keep them running are beginning to outweigh their value. Staff is proposing to purchase the Public Works vehicle and one of the Police vehicles in 2019. Ms. Thomas asked for Council direction on whether to move forward or not and authorize use of reserve funds if needed to finance the purchases and explained the reserve funds would be replaced. After discussion, there was Council consensus to move forward with the purchases.

VI. **Presentation:** *None*

VII. **Public Hearing:** *None*

VIII. **New Business:**

1. (AB19-54) Ordinance - amending Duvall Municipal Code Chapter 2.01.070

Diana Hart, Administrative Assistant, introduced this item and explained that there are errors in Chapter 2.01.070 of the Duvall Municipal Code (DMC) that need to be corrected. Ms. Hart also explained that if Council wishes to remove the titles of the Standing Committees and have them set by resolution, that change can be made at the same time. Council requested that this item be brought back after they discuss standing committees at a future meeting.

2. (AB19-55) Parking Agreement – Duvall Village

Lara Thomas, Community Development Director, introduced this item and explained that the agreement is still under review and there will likely be amendments to it. Ms. Thomas answered questions from Council regarding the capacity of the future building versus capacity of the parking lot. There was Council consensus to remand this item to Finance & Administration Committee.

3. (AB19-56) The Ridge at Big Rock – Final Plat Approval

Steve Leniszewski, Public Works Director, introduced this item and reviewed a map of the project phases as well as what work is being done on the final plat process. Mr. Leniszewski also explained that this project will include a recovery contract for water and sewer which the City will be responsible for managing. Mr. Leniszewski answered questions related to which aspects of the project the City will be responsible for maintaining after completion.

4. (AB19-57) Approve and authorize the Public Works Director to apply and submit a grant application for the 3rd Avenue NE road construction improvements project (TIP ID #R-13) from NE 143rd Place to Taylor Street (half of R-13) to the Washington State Transportation Improvement Board (TIB) for inclusion in the Urban Arterial Program (UAP).

Steve Leniszewski, Public Works Director, introduced this item and explained how this project rates on the Transportation Improvement Program (TIP) prioritization list. Mr. Leniszewski

handed out and reviewed a snapshot of the TIP prioritization list and explained the criteria used to score each project. Mr. Leniszewski asked Council for input on the amount to apply for from TIB. There was Council consensus to apply for a larger amount but to keep in mind the required match.

It was moved and seconded (Remington-Hogg) to approve and authorize the Public Works Director to apply and submit a grant application for the 3rd Avenue NE road construction improvements project (TIP ID #R-13) from NE 143rd Place to Taylor Street (half of R-13) to the Washington State Transportation Improvement Board (TIB) for inclusion in the Urban Arterial Program (UAP). The motion carried (6 ayes).

IX. Unfinished Business:

Due to time constraints, the following items were moved to the next regular meeting.

1. (AB19-32) Approve Resolution adopting a Showmobile Stage and Equipment Use Policy.

2. (AB19-37) Resolution – Human Services Grant Funding

X. Executive Session: None

XI. Adjournment:

There being no objections, Mayor Ockerlander adjourned the meeting at 9:05 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk