

**CITY OF DUVALL  
COUNCIL MEETING MINUTES  
July 7, 2020  
7:00 P.M. – Virtual Meeting via Zoom**

*Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom meeting.*

**The City Council Meeting was called to order by Mayor Ockerlander at 7:03 P.M.**

**Roll Call:** Amy McHenry, Dorothy Lengyel, Michelle Hogg, Mike Remington, Jennifer Knaplund, Dianne Brudnicki, Matthew Eyer

**Staff Present:** Jodi Wycoff, Dana Mason, Steve Leniszewski, Steve Sabourin, City Attorneys Eileen Keiffer and Ann Marie Soto

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll for 06/20/20 in the amount of \$162,946.48; Payroll for 07/03/20 in the amount of \$305,759.62; and Claims for 06/17/20 through 07/07/20 in the amount of \$108,427.88; and under Scheduled Items remove: Item #5 King County Fire District 45 Update.

**II. Adoption of Council Agenda:**

*It was moved and seconded (Remington-McHenry) to adopt the 07/07/20 Council Agenda. The motion carried (7 ayes).*

**III. Approval of Consent Agenda:**

*It was moved and seconded (Remington-Hogg) to approve the consent agenda which includes approving the Committee of the Whole and City Council minutes of 06/16/20; Special City Council minutes of 06/30/20; Payroll for 06/20/20 Check #50127 in the amount of \$162,946.48 including EFTs in the amount of \$161,685.11; Payroll for 07/03/20 Checks #50188-50190 and #50229-50237 in the amount of \$305,759.62 including EFTs in the amount of \$228,557.30; and Claims for 06/17/20 through 07/07/20 Checks #50191-50228, #50174, #50175-5078 and #50179-50187 in the amount of \$108,427.88 including EFTs in the amount of \$22,815.00. The motion carried (7 ayes).*

**IV. Comments from the Audience:**

Valerie Stewart, representing Sno Valley Local Advocacy Team of the King County Alliance for Human Services, read a letter that was sent to Council to ask for support and a commitment to human services in Duvall.

**V. Scheduled Items:**

**1. Mayor's Report**

Lieutenant Steve Sabourin gave a report on calls and responses related to fireworks on 4<sup>th</sup> of July.

Mayor Ockerlander said that she is working with staff on CARES Act funding and gave a report on meetings she has recently attended.

## 2. Council Reports

Councilmember Hogg reported on recent and upcoming meetings including Sound Cities Association Public Issues Committee and King County Flood District Advisory Committee.

Councilmember McHenry reported on the Association of Washington Cities Annual Conference webinars she attended and offered to make a Council message video for the community.

## 3. Council Committee Reports

Public Safety Committee – Councilmember Remington gave an overview of topics discussed during the committee’s recent meeting.

Finance and Administration Committee – Councilmember Hogg reviewed topics from their last meeting.

## 4. Administration Update

*No report.*

## 5. ~~King County Fire District 45~~ removed

VI. **Presentation:** None

VII. **Public Hearing:** Resolution – Declaring certain City property surplus

7:32 PM: The Public Hearing was opened.

Steve Leniszewski, Public Works Director, presented the staff report.

There were no public comments.

7:35 PM: The Public Hearing was closed.

VIII. **New Business:**

**1. (AB20-54) Confirm Mayor Ockerlander’s appointment of Dawn Behm to the Duvall Cultural Commission Position 4, a vacant three-year term ending 12-31-22.**

*It was moved and seconded (Brudnicki-McHenry) to confirm Mayor Ockerlander’s appointment of Dawn Behm to the Duvall Cultural Commission Position 4, a vacant three-year term ending 12-31-22. The motion carried (7 ayes).*

**2. (AB20-55) Contract – Depot Deck Replacement**

Steve Leniszewski, Public Works Director, reviewed the bid process and answered questions from Council. After discussion, there was Council consensus to have staff work with the Finance Director to decide the best funding sources for the project.

*It was moved and seconded (Hogg-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion passed (7 ayes).*

*It was moved and seconded (Remington-McHenry) to approve and authorize the Mayor to award the construction contract to Allied Roofing Installation Services LLC for the Depot Deck Replacement project in the amount of \$74,800.00. The motion carried (7 ayes).*

**3. (AB20-56) 2021 State of Washington Transportation Improvement Board (TIB) Grant Application**

*It was moved and seconded (Lengyel-Remington) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion passed (7 ayes).*

*It was moved and seconded (Remington-McHenry) to approve and authorize the Public Works Director to apply and submit a grant application for the 3rd Avenue NE road construction improvements project (TIP ID #R-13) from NE 143rd Place to NE Taylor Street (half of R-13) to the Washington State Transportation Improvement Board (TIB) for inclusion in the Urban Arterial Program (UAP) in the amount of \$4,000,000. The motion carried (7 ayes).*

**4. (AB20-57) Washington Finance Officers Association Grant Award**

*It was moved and seconded (Lengyel-Hogg) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion passed (7 ayes).*

*It was moved and seconded (Lengyel-Brudnicki) to accept the \$5,000 WFOA grant award and add 0.1 FTE for a Finance Intern. The motion carried (7 ayes).*

**5. (AB20-58) Resolution - Federal Award Standards Policy**

*It was moved and seconded (Lengyel-Remington) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion passed (7 ayes).*

*It was moved and seconded (Lengyel-Hogg) to approve Resolution #20-13 adopting a Federal Award Standards Policy in accordance with the Code of Federal Regulations. The motion carried (7 ayes).*

**6. (AB20-59) Release hiring restriction for Assistant Planner/Permit Specialist**

*It was moved and seconded (Lengyel-Brudnicki) to partially release the expenditure restriction in Ordinance No. 1264 freezing hiring, to allow for hiring of one limited term employee (LTE) - Assistant Planner/Permit Technician position in the amount of \$30,173 through the end of 12/31/22 unless otherwise authorized by Council. The motion carried (7 ayes).*

**7. (AB20-60) Ordinance – adopting new Section 4.04.220 of Duvall Municipal Code “Employment Contracts”**

*It was moved and seconded (Hogg-Lengyel) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.*

*The motion failed (4 ayes-Remington, Hogg, Knaplund, Lengyel; 3 nays – Brudnicki, Eyer, McHenry).*

**IX. Unfinished Business:**

**1. (AB20-51) Resolution declaring certain City property surplus**

*It was moved and seconded (Eyer-Brudnicki) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.*

*The motion passed (7 ayes).*

*It was moved and seconded (Eyer-Brudnicki) to approve Resolution #20-14 declaring certain City property surplus. The motion carried (7 ayes).*

**2. (AB20-26) City Attorney Services – General Municipal Law Contract – Madrona Law Group, PLLC**

*It was moved and seconded (Remington-Lengyel) to approve a contract for City Attorney Services – General Municipal Law Contract with Madrona Law Group, PLLC.*

*It was moved and seconded (Remington-Lengyel) to amend the motion to add the following “in the event Madrona Law is not selected to represent the City, the City will bring forward to the next meeting, or as soon as practical, the second highest scoring law firm to City Council for consideration and decision.” The motion to amend carried (7 ayes).*

*The motion, as amended, failed (1 aye-Brudnicki; 6 nays – Eyer, McHenry, Remington, Hogg, Knaplund, Lengyel).*

**X. Executive Session: Potential Litigation - 15 Minutes RCW 42.30.110 (1) (i)**

9:18 p.m. City Council went into a 15-minute Executive Session regarding potential litigation

*In attendance at Executive Session: Mayor Amy Ockerlander, Councilmembers Dianne Brudnicki, Amy McHenry, Mike Remington, Michelle Hogg, Jennifer Knaplund, Matthew Eyer, Dorothy Lengyel and City Attorney Ann Marie Soto.*

9:33 p.m. The Executive Session was extended a total of 7 minutes.

9:40 p.m. The Regular Council Meeting Resumed.

**XI. Adjournment:**

*There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 9:40 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk