

**CITY OF DUVALL
COUNCIL MEETING MINUTES
July 6, 2021
7:00 P.M. – Virtual Meeting via Zoom**

Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom webinar.

The City Council Meeting was called to order by Mayor Ockerlander at 7:01 P.M.

Roll Call

Council Present: Amy McHenry, Dorothy Lengyel, Mike Remington, Jennifer Knaplund, Michelle Hogg, Rick Shaffer, Dianne Brudnicki

Staff Present: Ryan Cotton, Lara Thomas, Steve Leniszewski, Michael DeBock, Jodi Wycoff, Dana Mason

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 06/18/21 and 07/02/21 in the amount of \$539,521.28 and Claims for 06/16/21 through 07/06/21 in the amount of \$64,962.99; under New Business add: Complete Streets Grant Update as item #1.

II. Adoption of Council Agenda:

It was moved and seconded (McHenry-Remington) to adopt the 07/06/21 Council Agenda. The motion carried (7 ayes).

III. Motion to suspend Council Procedures:

It was moved and seconded (Hogg-Lengyel) to suspend Council Procedures in Section 5.6 requiring additional review and finalize all items within consent agenda. The motion carried (7 ayes).

IV. Approval of Consent Agenda:

It was moved and seconded (Hogg-Lengyel) to approve the consent agenda which includes approving the Committee of the Whole and City Council meeting minutes of 06/15/21; Special City Council minutes of 06/22/21; Payroll for 06/18/21 and 07/02/21 Checks #51888-51889, #51902-51905, #51891-51893 and #51894-51901 in the amount of \$539,521.28 including EFTs is in the amount of \$434,913.21; Claims for 06/16/21 through 07/06/21 Checks #51906-51943, #51887, and #51890, in the amount of \$64,962.99 including EFTs in the amount of \$14,964.12; and the following business items: (AB21-65a) Authorize the Mayor to execute a contract with McGrath Consulting for classification and compensation study; (AB21-66a) Authorize the Mayor to sign First Modification to Interlocal Cooperative Agreement with King County, for the creation of the Independent Force Investigation Team; (AB21-67a) Authorize the Mayor to sign a contract to replace Police Station Roof; (AB21-68a) Approve and authorize the Mayor to sign Interagency Agreement with King County for LSWFA grant funding. The motion carried (7 ayes).

V. Comments from the Audience:

Allison Law, area resident, requested a proclamation recognizing the practice of Falun Dafa.

VI. Scheduled Items:

1. Mayor's Report

Mayor Ockerlander gave an update on recent regional meetings she attended and reported that there is a statewide burn ban in effect and spoke on the emergency fireworks ban.

Mayor Ockerlander said that she would like to have a discussion about potentially hiring someone to assist in the management of the American Rescue Plan Act funding.

2. Council Reports

Councilmember Knaplund asked that the City look into providing shade, including trees, at our City parks that do not have much shade.

Councilmember Remington stated that he attended a ribbon cutting at a local business and gave statistics related to fireworks in 2020.

Councilmember McHenry reported on the recent Council Chat and said that the next Council Chat is on July 22, 2021 and will be virtual only.

3. Council Committee Reports

Finance and Administration: Councilmember Remington reported that the Committee continues to work on the Procurement Policy.

Land Use: Councilmember Hogg reviewed items discussed at the recent meeting including the Westcott/Duvall Village commercial application extension request, sign code update and fence permit process.

Public Safety: Councilmember Brudnicki reviewed items discussed at the recent meeting including a potential emergency ban on fireworks, recruitment process and progress, Duvall Days and National Night Out. Councilmember Brudnicki said the committee had a special meeting to discuss a potential emergency ban on fireworks.

Public Works: *No report.*

City Council Procedures Update / Code of Conduct Ad-Hoc: *No report.*

City Council Human Services Grant Policy Ad-Hoc: *No report.*

4. Administration Update

Michael DeBock, Police Chief, gave an update on the emergency ban on fireworks including calls, warnings and citations given on the Fourth of July.

Ryan Cotton, Interim City Administrator, reported on items he is working on including the administrative leave policy, Financial Plan process, an ad-hoc committee on comparable cities for the compensation study, Council retreat agenda items and department head hiring process.

Lara Thomas, Deputy City Administrator, reminded Council that there is a joint Planning Commission/City Council workshop on July 21, 2021 and said that City staff is preparing for re-opening in phases with the first phase beginning July 15th.

VII. Presentation: Duvall Open Space Multi-Use Trail Project

Spencer Fowers and Spencer Darrington, member of The Riders of Rona, gave a presentation to introduce the idea of creating a multi-use open space trail in the open space area adjacent to the North Hill neighborhood.

VIII. Public Hearing: None

IX. New Business:

1. Complete Streets Grant Update

Steve Leniszewski, Public Works Director, reviewed three options for potential projects that could qualify for Complete Streets grant funding and answered questions from Council.

2. (AB21-69a) Ordinance - Longevity Ordinance Clarification

It was moved and seconded (Remington-Shaffer) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.

The motion carried (7 ayes).

It was moved and seconded (Remington-Shaffer) to adopt Ordinance #1281 amending Ordinance 1278 which establishes the 2021 pay scale for non-represented regular and hourly employees; providing for severability and establishing an effective date.

The motion carried (7 ayes).

3. (AB21-70a) Ordinance Amending DMC 2.03, City Administrator

Ryan Cotton, Interim City Administrator, introduced this item and explained the need for the code amendments and answered questions from Council. This item will be on the next agenda for further review and action.

During the previous item, pursuant to Council Procedures, it was moved and seconded (Lengyel-Knaplund) to extend the meeting beyond 9:30 p.m. The motion carried (7 ayes).

4. (AB21-71a) Approve Resolution providing for Special COVID-19 Utility Assistance Grant Program Funding.

Dana Mason, Finance Director, introduced this item and answered questions from Council. This item will be on the next Council agenda for approval under the consent agenda.

5. (AB21-72a) Authorize the use of up to \$25,000 in American Rescue Plan Act funds for the purchase of personal protection equipment and other eligible expenditures

It was moved and seconded (Remington-Lengyel) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.

The motion carried (7 ayes).

It was moved and seconded (Remington-McHenry) to authorize the use of up to \$25,000 in American Rescue Plan Act funds for the purchase of personal protection equipment and other eligible expenditures. The motion carried (7 ayes).

6. (AB21-73a) Acceptance of WA state direct grant program awards – Police Station Building and Wastewater Treatment Plant Building renovations

It was moved and seconded (Remington-Lengyel) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.

The motion carried (7 ayes).

It was moved and seconded (Remington-Shaffer) to authorize the Mayor to accept the Washington State Direct Program Community Capital Facilities grant awards in the amount of \$727,160 for the Wastewater Treatment Plant Office Remodel project and \$104,860 for the Police Building Renovations projects. The motion carried (7 ayes).

X. Unfinished Business:

1. (AB21-64b) Roney Road Overlay Contract

It was moved and seconded (Remington-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.

The motion carried (7 ayes).

It was moved and seconded (Remington-Brudnicki) to approve and authorize the Mayor to sign the NE Roney Road Overlay contract agreement with the apparent low and responsive bidder, Lakeridge Paving Company LLC in the amount of \$253,868.00.

The motion carried (7 ayes).

2. (AB21-13d) Westcott/Duvall Village – commercial application extension request

Lara Thomas, Community Development Director, gave a brief presentation to review the history of the development and the request for the extension. Ms. Thomas requested, and Council provided, feedback on the proposed terms of approval for the extension request. This item will be on the next agenda for further discussion and potential action.

XI. Executive Session: None

XII. Adjournment:

There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 10:40 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk