

**CITY OF DUVALL  
COUNCIL MEETING MINUTES  
April 16, 2019  
7:00 P.M. – Riverview Educational Service Center  
15510 – 1<sup>st</sup> Ave NE**

**Committee of the Whole Meeting: 5:30 P.M.**

**The City Council Meeting was called to order by Mayor Ockerlander at 7:05 P.M.**

**Roll Call:** Amy McHenry, Michelle Hogg, Mike Remington, Jennifer Knaplund, Matthew Eyer, Jason Walker (absent: Dianne Brudnicki)

**Staff Present:** Lara Thomas, Steve Leniszewski, Jodi Wycoff, Diana Hart, Shaun Tozer, Lieutenant Mike DeBock

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll for 04/05/19 in the amount of \$169,215.36; and Claims in the amount of \$455,780.50; add a special Presentation and move New Business items to after Comments from the Audience; and under Council Reports, add Councilmember McHenry.

**II. Adoption of Council Agenda:**

*It was moved and seconded (Hogg-Walker) to adopt the 04/16/19 Council Agenda. The motion carried (6 ayes).*

**III Approval of Consent Agenda:**

*It was moved and seconded (Walker-Eyer) to approve the consent agenda which includes approving the Committee of the Whole and City Council minutes, of 04/02/19; Retreat minutes of 02/23/19; Payroll for 04/05/19 Checks #29713-29720 in the amount of \$169,215.36 including EFTs in the amount of \$43,171.42; and Claims Checks #29722-29776, and #29721 in the amount of \$455,780.50. The motion carried (6 ayes).*

**IV. Comments from the Audience:**

Linda Collins, Duvall business employee, said that Riverside Avenue north of Cherry Street is in disrepair and has no lighting. Ms. Collins requested that Council and the City consider repairing the roadway and add lighting.

Lisa Yeager, Sno Valley Senior Center Director, handed out a flyer showing how funds the City allocated to the Center in 2018 had a positive impact. Ms. Yeager then invited everyone to a few upcoming events at the Senior Center.

Erin Zante, Duvall resident, expressed her concerns about the community's lack of respect surrounding diversity and proposed that the City fly a rainbow flag and a transgender flag at the Police Department and City Hall for two weeks during Pride in June.

**Presentation:** Police Partnership Award  
Lieutenant Mike DeBock presented Shaun Tozer, City of Duvall Project Manager, with a Police Partnership Award for his efforts to assist the Police Department with their social media outreach including a video during the snow storm that went viral.

**V. New Business:**

**1. (AB19-29) Confirm Mayor Ockerlander’s appointment of Wendy Maimone to Library Board position #2, a vacant three-year term expiring 12/31/2021.**

*It was moved and seconded (Walker-Eyer) to confirm Mayor Ockerlander’s appointment of Wendy Maimone to Library Board position #2, a vacant three-year term expiring 12/31/2021. The motion carried (6 ayes).*

**2. (AB19-30) Confirm Mayor Ockerlander’s appointment of Charlie Niezgocki to the Duvall Library Board Youth Position, a vacant one-year term ending 05/31/2019.**

*It was moved and seconded (Walker-Eyer) to confirm Mayor Ockerlander’s appointment of Charlie Niezgocki to the Duvall Library Board Youth Position, a vacant one-year term ending 05/31/2019. The motion carried (6 ayes).*

**VI. Scheduled Items:**

**1. Mayor’s Report**

Mayor Ockerlander gave an update on recent and upcoming events and meetings. Mayor Ockerlander asked Council for volunteers to serve on two short-term ad-hoc committees. The first committee would work on proposed policy language for Boards and Commissions, focusing on the thresholds for removal of a member. The second committee would work with the Mayor and staff to review possible changes within the Finance Department.

**2. Council Reports**

Councilmember McHenry announced that the next Council Chat will be on April 23<sup>rd</sup> in the meeting room of the King County Library in Duvall. Councilmember McHenry explained that Council Chats are an opportunity for a casual meeting with councilmembers to discuss issues of concern to citizens.

**3. Council Ad-Hoc Committee Reports**

Transportation Benefit District (TBD) Ad-Hoc Committee

Councilmember Eyer announced that there will be an open house on June 4<sup>th</sup> to receive public input on the proposed sales tax increase to fund the Transportation Benefit District (TBD).

Financial Policy Ad-Hoc Committee

Councilmember Walker said that the committee has drafted the purpose statement and basic policy language related to general budget policies.

Council Ethics Policy Ad-Hoc Committee

Councilmember Hogg said that the committee will bring the draft policy to the next Committee of the Whole meeting for discussion with the full Council.

#### **4. Administration Update**

Lara Thomas, Interim City Administrator, gave a brief presentation to give a status update on items including a Hearing Examiner hearing tomorrow for the Walden plat, Building Inspector recruitment efforts, the release of the Memorandum of Understanding between the City and WPM related to the Big Rock Annexation, and an update on the Tree Protection Survey that was recently completed which will be presented at the next meeting. Diana Hart, Administrative Assistant, gave an update on several items before Legislators that could affect the City.

#### **5. King County Fire District 45**

Fire Chief David Burke gave a report on District business including call volume, plans for a temporary Interim Deputy Chief being filled by internal crew and assisting the City host an open house to get community input on the proposed fireworks emergency ban ordinance. Chief Burke also reported on the status of the new engines on order, the permit process for the new station and the District's update to their Strategic Plan.

#### **VII. Presentation: Duvall Farmers Market**

Pete Gillis, Farmers Market Board Member, handed out and reviewed a document outlining the Market's goals as well as their efforts to find a new location for the 2019 season. Mr. Gillis asked for the City's help to find a permanent site in the downtown area.

#### **Presentation: Public Works Utility Project Update**

Shaun Tozer, Project Manager, gave a presentation reviewing the current status on a variety of Public Works projects including the Kennedy Drive water main, Tolt 2 water line, Water Comprehensive Plan Update and the Batten Road Sewer project. Steve Leniszewski, Public Works Director, stated that staff will bring a consultant contract for the Water Comprehensive Plan Update forward soon for Council consideration.

#### **VIII. Public Hearing: Resolution - Riverview School District Memo of Understanding (annexation and vesting)**

8:10 PM: The Public Hearing was opened.

Lara Thomas, Community Development Director, presented the staff report.

Ruby Perez, representing the applicant, Riverview School District, presented the applicant presentation including an overview of the property and the intended use of the property over a period of years including the maximum use. Denise Stiffarm, representing Riverview School District, reviewed the terms of the Memorandum of Understanding (MOU) focusing on new items that were added since the last review by Council.

*There were no public comments.*

8:23 PM: The Public Hearing was closed.

**IX. Unfinished Business:**

**1. (AB19-10) Resolution - Riverview School District Memo of Understanding (annexation and vesting)**

Lara Thomas, Community Development Director, answered questions from Council regarding the MOU, specifically related to vesting to the Tree Protection Policy and the District's Environmental Impact Statement (EIS).

**2. (AB19-28) Employee Contract Amendments**

Mayor Ockerlander handed out and reviewed a spreadsheet outlining the funds that will be impacted by the amendments and their respective ending fund balances. Mayor Ockerlander then answered questions from Council. This item will be on the next agenda for further discussion and potential action.

**X. Adjournment:**

*There being no further business, Mayor Ockerlander adjourned the meeting at 9:39 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk