



City of Duvall City Council Meeting

Minutes

March 21, 2023

15619 Main Street, NE
Duvall, WA 98019
Remote Option Made Available

Members Present:

Amy Ockerlander, Mayor
Amy McHenry, Mayor Pro-Tempore
Ronn Mercer
Jennifer Knaplund
Rick Shaffer
Mike Supple
Corey Lovett
John Isaacson

Guests Present:

Daniel Kenny, Esq. – City Counsel
Elizabeth Barnhart, Planning
Commissioner

Staff Present:

Cynthia McNabb, City Administrator
Niomi Montes de Oca, Senior Planner
Dana Mason, Finance Director
Michael DeBock, Police Chief
Lara Thomas, Community Development
Director
Steven Leniszewski, Public Works Director
John Botero, City Clerk
Troy Davis, Department of Community
Development



Part I – Committee of the Whole

- A. Good of the Order:** Having called the meeting to order at 17:31, Mayor Pro-Tempore McHenry asked the attendants if any matters needed to be addressed before starting the session. There was no response.
- B. Review of Meeting Agenda:** Ms. McHenry inquired if the Council agreed with the agenda presented by staff. There were no changes.
- C. Discussion Items.**
- 1. Introduction to new Senior Planner.** Ms. Thomas introduced Niomi Montes de Oca as our new Senior Planner, Ms. Montes de Oca then proceeded to introduce herself to the Council.
 - 2. Economic Development Policy.** City Administrator McNabb presented the Council with an outline of what steps the Council could take toward an Economic Development Policy; after this, the City Administrator proceeded to explain each option. After a session of questions and answers from different members of the Council, it provided Ms. McNabb with guidance on how to proceed and when to bring back this matter for further discussion.
 - 3. Food Truck Policy.** Director Thomas and Mr. Troy Davis presented on this subject. They explained the current situation and the impact this policy would have on mobile food units and city residents. After a brief discussion, the Council directed staff to complete their efforts and have a public hearing before approving this temporary policy.

Mayor Pro-Tempore McHenry adjourned this meeting at 18.58, time after which the City Council meeting would commence.

Part II – City Council Regular Meeting.

- A. Call to Order and Flag Salute.** Mayor Amy Ockerlander called the meeting to order at 19.08 and asked the Council to rise to salute the flag.
- B. Roll Call.** The City Clerk called all Council members to record their attendance; all members were present at the meeting.

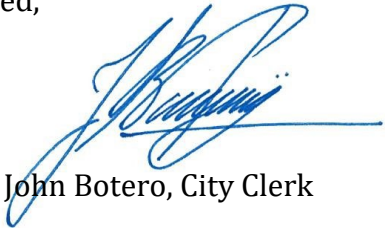


- C. **Additions and Corrections to the Agenda.** The Mayor inquired if there were any additions or corrections to the meeting agenda. Aside from the changes previously stated, there were no changes.
- D. **Adoption of the Council Agenda.** Mayor Pro-Tempore McHenry and Councilmember Mercer voted to proceed with the current agenda. There was no opposition.
- E. **Presentation, Preliminary Q4, 2022 Financial Report.** Finance Director Dana Mason provided the Council with a preliminary financial statement and answered Councilmembers' questions regarding specific revenue and expense sources.
- F. **Comments from the Audience:** Mayor Ockerlander then invited members of the public to speak as needed. Newly selected Planning Commissioner Elizabeth Barnhart took this opportunity to introduce herself to the Council.
- G. **Consent Agenda.**
1. Mayor Ockerlander asked for a motion to approve the consent agenda, which Councilmember Shaffer moved, and seconded by Councilmember Isaacson. There was no opposition.
- H. **Scheduled Items**
1. **Mayor's Report.** Mayor Ockerlander provided an update about the legislative session and presented other reports related to the Office of the Mayor.
 2. **City Administrator's Report.** City Administrator McNabb provided an update from the different city departments.
- I. **Unfinished Business**
- There was no unfinished business.
- J. **New Business**
- Compost Ordinance.** City Administrator McNabb presented the Council with a compost ordinance, which, after Councilmember Mercer moved to approve, Mayor Pro-Tempore McHenry seconded and passed unanimously.



K. **Adjournment.** Mayor Ockerlander adjourned this City Council meeting at 20.09 with no opposition.

Respectfully Submitted,



John Botero, City Clerk