

**CITY OF DUVALL  
COUNCIL MEETING MINUTES  
February 2, 2021  
7:00 P.M. – Virtual Meeting via Zoom**

*Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom meeting.*

**The City Council Meeting was called to order by Mayor Ockerlander at 7:04 P.M.**

**Roll Call:** Amy McHenry, Dorothy Lengyel, Mike Remington, Jennifer Knaplund, Dianne Brudnicki, Michelle Hogg, Rick Shaffer

**Staff Present:** Lara Thomas, Steve Leniszewski, Carey Hert, Steve Sabourin, Jodi Wycoff, Dana Mason, City Attorney Daniel P. Kenny

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll for 1/20/21 in the amount of \$231,693.15; Claims for 12/31/20 through 02/02/21 in the amount of \$654,803.15; under Administration Update add: Community Survey; and under New Business add: (AB21-17a) Resolution reinstating unused emergency sick leave benefits accrued under the City of Duvall Families First Coronavirus Response Act Policy.

**II. Adoption of Council Agenda:**

*It was moved and seconded (Remington-McHenry) to adopt the 02/02/21 Council Agenda.  
The motion carried (7 ayes).*

**III. Motion to suspend Council Procedures for approval of Consent Agenda items:**

*It was moved and seconded (Remington-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize all items within in the Consent Agenda.  
The motion carried (7 ayes).*

**IV. Approval of Consent Agenda:**

*It was moved and seconded (Remington-McHenry) to approve the consent agenda which includes approving the Committee of the Whole and City Council meeting minutes of 01/19/21, Payroll for 01/20/21 Checks #51244-51246 and #51239-51243 in the amount of \$231,693.15 including EFTs in the amount of \$206,476.03, Claims for 12/31/20 through 02/02/21 Checks #51248-51314, in the amount of \$654,803.15 including EFTs in the amount of \$237,933.00; and the following business items: (AB21-14a) Approve and authorize the Mayor to sign Interagency Agreement #6136 EHS with King County Public Health for Local Hazardous Waste Management Program projects. The motion carried (7 ayes).*

**V. Comments from the Audience:**

*There were no comments from the audience.*

**VI. Scheduled Items:**

**1. Mayor's Report**

Mayor Ockerlander reported on recent regional meetings and items she is working on with staff. Mayor Ockerlander then presented Maggie Carosino, Duvall resident, with a Youth Environmental Stewardship Award. Mayor Ockerlander provided an updated on the 2021 State Legislative Session and requested Council volunteers to serve on the Sound Cities Association (SCA) Public Issues

Committee. Councilmember Hogg will serve as the primary representative and Councilmember Shaffer will serve as the alternate.

## **2. Council Reports**

Councilmember McHenry reminded Council to support local organizations by attending their virtual fundraisers and gave an update on a recent King County Consortium Wide meeting which she attended as part of SCA Joint Recommendations Committee.

## **3. Council Committee Reports**

**Finance and Administration:** Councilmember Lengyel reviewed work they have been doing on the procurement policy which will be brought to the full Council at an upcoming meeting.

**Public Safety:** Councilmember Brudnicki reviewed items discussed at the recent meeting including the interlocal agreement with King County, review of new hire candidates and oral boards for lateral and entry level officers.

**Land Use:** Councilmember Hogg reviewed items discussed at the recent meeting including housing and job targets, community survey, building code update, banner policy and the commercial application extension request from Westcott.

**Public Works:** Councilmember McHenry reviewed items discussed at the recent meeting including the Government Facilities Master Plan update, water tank cleanings, Water Plan update, Public Works employee restructure and plans to remove an invasive weed at a local lake.

**Human Services Policy Ad-Hoc:** Councilmember McHenry stated that they are reviewing the current policy and will work with staff to get their input on what did and didn't work during recent grant cycles.

## **4. Administration Update**

Lara Thomas, Deputy City Administrator, gave an update on the commercial permit extension request from Westcott and said that the posting for the Interim City Administrator will be noticed by the end of the week.

Dana Mason, Finance Director, reviewed a summary of revenues and expenditures related to COVID-19 in 2020.

Ms. Thomas asked Council for direction on the Communication Mechanism to King County related to Housing and Job Targets 2019-2044. After discussion, there was Council consensus to create a resolution which will be on the next agenda for review and decision.

Lastly, Ms. Thomas reviewed the draft community survey related to growth and took feedback from Council.

**VII. Presentation:** *None*

**VIII. Public Hearing:** *None*

**IX. New Business:**

**1. (AB21-17a) Resolution reinstating unused emergency sick leave benefits accrued under the City of Duvall Families First Coronavirus Response Act Policy.**

*It was moved and seconded (Lengyel-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).*

*It was moved and seconded (Lengyel-Knaplund) to approve Resolution #21-03 reinstating unused emergency sick leave benefits accrued under the City of Duvall Families First Coronavirus Response Act Policy. The motion carried (7 ayes).*

**X. Unfinished Business:**

**1. (AB21-08c) Adopt Ordinance amending Chapter 10.01 “Construction Codes” of the Duvall Municipal Code; providing for severability; and establishing an effective date. (formerly AB20-123)**

*It was moved and seconded (Lengyel-Shaffer) adopt Ordinance #1276 amending Chapter 10.01 “Construction Codes” of the Duvall Municipal Code; providing for severability; and establishing an effective date. The motion carried (7 ayes).*

**XI. New Business (continued):**

**1. (AB21-15a) Interlocal Agreement –Independent Force Investigation Team – King County**

Carey Hert, Police Chief, introduced this item. Steve Sabourin, Police Lieutenant, gave a brief presentation explaining the agreement. This item will be on the next agenda under consent agenda for approval.

**2. (AB21-16a) Resolution – Waving Temporary Sign Permit Fees**

*It was moved and seconded (Lengyel-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).*

*It was moved and seconded (McHenry-Shaffer) to approve Resolution #21-04 temporarily Waiving Temporary Signage Permit Fees in Response to the COVID-19 Pandemic; and Establishing an Effective Date and Expiration. The motion carried (7 ayes).*

**XI. Adjournment:**

*There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 9:20 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk