



Small Town. Real Life.

## City Council – Public Works Committee

Wednesday, January 20, 2021 Agenda

Remote Meeting

11:00 AM

### Call to Order

### Roll Call

### Items for Discussion:

1. Committee Chair selection – 5 minutes
2. Government Facilities Master Plan RFP Review – 30 minutes
3. Tank Inspection, Cleaning and Repair – 5 minutes
  - a. 2013 & 2016, we aim for every three years.
  - b. Expected under \$15,000. Budgeted in 2021 under 401 professional services
  - c. We receive a report as well as cleaning and rust, corrosion removal (T&M)



4. Water Comp Plan Update (Shaun T.) – 15 minutes
  - a. CIP and next steps
5. Staff position update and proposed changes discussion – 10 minutes
  - a. Maintenance I to Maintenance II – Completed
  - b. Water M1 – Advertised internally, interviewed and completed
  - c. Parks worker – Advertised & closes 2/15/2021
  - d. PW M1 vacancy from Water M1 conversion
    - i. Desire to convert the vacancy to another standalone Parks worker by reallocating FTE's
    - ii. Discuss with labor group
    - iii. Will cost the city less overall to Parks funds

| 2021 Salary Split by Department |                            |       | Salary & Benefit Splits by Department |           |      |        |          |       |       |       |
|---------------------------------|----------------------------|-------|---------------------------------------|-----------|------|--------|----------|-------|-------|-------|
| Dept                            | Title                      | FTE   | Parks                                 | Cult Comm | Eng. | Street | Big Rock | Water | Sewer | Storm |
| Public Works                    | Public Works Supervisor    | 1.00  | 25%                                   |           |      | 20%    | 10%      | 25%   | 8%    | 13%   |
|                                 | Public Works Crew Lead A   | 1.00  | 20%                                   |           |      | 20%    | 3%       | 15%   | 8%    | 35%   |
|                                 | Public Works Crew Lead B   | 1.00  | 15%                                   |           |      | 10%    | 3%       | 55%   | 8%    | 10%   |
|                                 | Maintenance Worker II A    | 1.00  | 3%                                    |           |      | 20%    |          | 45%   | 8%    | 25%   |
|                                 | Maintenance Worker II B    | 1.00  | 45%                                   |           |      | 20%    | 5%       | 13%   | 8%    | 10%   |
|                                 | Maintenance Worker I A     | 1.00  | 20%                                   |           |      | 23%    | 3%       | 28%   | 8%    | 20%   |
|                                 | Maintenance Worker I B     | 1.00  | 25%                                   |           |      | 20%    | 3%       | 30%   | 8%    | 15%   |
|                                 | Maintenance Worker I C     | 1.00  | 25%                                   |           |      | 20%    | 3%       | 30%   | 8%    | 15%   |
|                                 | Maintenance Worker I Parks | 1.00  | 75%                                   |           |      |        | 25%      |       |       |       |
|                                 | Seasonal Worker            | 1.00  | 15%                                   |           |      | 15%    | 5%       | 10%   | 10%   | 45%   |
| H2O                             | Maintenance Worker I F     | 1.00  |                                       |           |      |        |          | 100%  |       |       |
|                                 |                            | FTE's | 2.68                                  |           |      | 1.68   | 0.58     | 2.50  | 0.70  | 1.88  |

6. General PW questions / Good of the Order – 5 minutes

**Upcoming Agenda Items:**

- Reserve policy update / FAC
- Utility rates & GFC's
  - a. Sewer
  - b. Water
- Automated Meter Reading
- WWTP maintenance worker

The public is welcome to attend this remote meeting, but no public comment will be allowed. Remote meeting information can be found on the following page.

Topic: PW Committee

Time: Jan 20, 2021 10:30 AM Pacific Time (US and Canada)

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