

**KCLS Public Review of the 2008 Preliminary Operating Budget  
Bellevue Regional Library  
November 13, 2007  
6:30 p.m.**

Attending: KCLS Board member, Lucy Krakowiak; Bill Ptacek and a few other KCLS Administrative Staff; representatives from the Bellevue Regional Library; 2 general community members; 4 members of the Duvall Library Board.

Resources: *Progress. Strategic Direction & Plans for 2008*  
(2008 Preliminary Operating Budget)  
*Strategic Planning Guidelines for Library Improvement*  
*Modifications* (August, 2007)

Presentation:

Bill Ptacek made brief introductions and facilitated the entire meeting. He presented an articulate and thorough review of the materials. He first discussed the process of building a budget:

- Determining vision and mission
- Identifying future services – beyond 5 years
- Presenting the budget in August with priorities, general themes, ideas for future projects
- Revising the budget as needed
- Submitting the budget for Board approval
- All of the above are overlaid by the 10 year Capital Bond program

Bill mentioned that the building of the budget is always considered in a 3 year cycle – the previous year, the current year, the following year.

He then read the entire Operating Budget document. He noted that the 2008 Operating Budget expenditures will total \$91,802,689 (a 6.2% increase over 2007). The 1989 budget totaled \$13,000,000. 2008 Revenues are expected to increase only 3%. He noted that the general rule of thumb for libraries this size is that \$10,000,000 be held in reserve.

2007 Ending Fund Balance	\$20,039,382
2008 Ending Fund Balance	\$17,260.898
2009 Projected EFB	\$13,095,500

This would suggest, that a new bond issue will be required when the Ending Fund Balance approaches the \$10,000,000 mark.

Following the review of the Budget, Bill proceeded to discuss the Strategic Planning Guidelines. Of particular note is the just-approved annexation of the Benson Hill area in Renton. Budget negotiations are always in flux with the consideration of KCLS libraries in newly annexed areas.

Bill made many positive references to Duvall, acknowledging the presence of the Board members. One interesting note was his report that Habitat for Humanity has expressed interest in the Copper Hill property recently acquired by KCLS.

Questions/Comments:

There were only a few questions – some relating to the parking lot upgrade for Bellevue and one about the Lake Hills Library project.

In response to a question about the budget structure, Bill explained that there are 3 accounts:

- Operating – the daily operating budget
- 302 – a hold account usually funded from Operating, but held for capital-type expenses, but giving more flexibility than the bond account. Projects stymied by inflation can use this account.
- 303 – the bond account – restricted

Submitted by K. Wallin