

A satellite view of the Earth showing the Western United States. A callout bubble points to a specific location in Washington state.

Duvall, WA

2021/2022 PRELIMINARY BIENNIAL BUDGET

AGENDA

ECONOMIC OVERVIEW

MAJOR CHANGES

CARRYOVER

ONE TIME EXPENDITURES

CAPITAL IMPROVEMENT

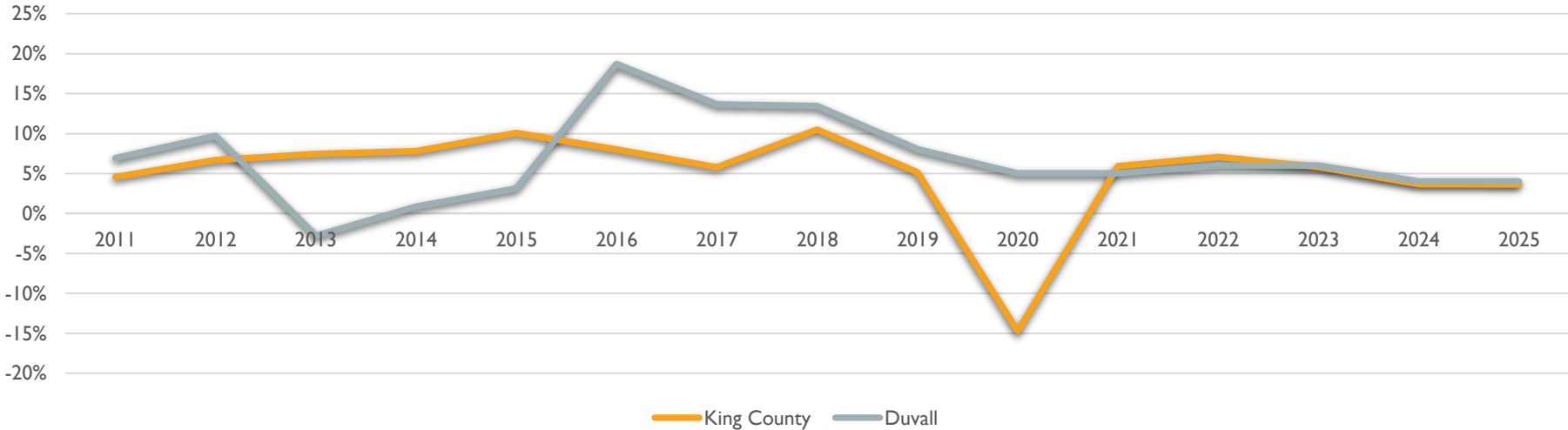
FTE CHANGES

BIG PICTURE REVENUES

BIG PICTURE EXPENDITURES

ECONOMIC OVERVIEW

Sales and Use Tax Trend and Forecast



Source – King County Office of Economic and Financial Analysis

MAJOR CHANGES

New Funds

- Building and Permit Fund
 - To better track associated revenues and expenditures
- Facilities Capital Improvement Project Fund
 - CIP is pulled out of the Facilities Maintenance Fund to better identify sources to fund facility capital improvement projects

Renamed Department

- Community Events is now Community Services with costs related to:
 - Human Services
 - Community Grants
 - Charges for facilities
 - WRECK
 - Depot Building
 - Charges for vehicle replacement
 - Mobile stage

MAJOR CHANGES CONTINUED

Reporting Changes

- General Fund non-departmental expenditures
 - Allocated to departments except for transfers
- School Impact Fees
 - Now reported in Building and Permit Fund rather than the Deposit Fund—revenue in, expense out

Cost Allocation Changes

- Equipment Replacement Fund
 - Includes fuel costs
 - Allocated by department use
 - Goal of fully funding future replacement costs
- Information Technology Fund
 - Charges by device rather than FTE

Cost Allocation Changes Continued

- Facilities Maintenance
 - Charges by FTE allocation in building
 - CIP expenditures are moved to Facilities CIP Fund
- WCIA Insurance
 - Allocated to department depending on FTE, building, and vehicle use
- Legal Costs
 - Non-General Fund legal costs allocated in utility funds

CARRYOVER

Fund	Fund Name	Description	Carry over Amount
502	Information Technology	Permitting Software budgeted in the General Fund in 2019/2020	\$25,000
503	Facilities Maintenance	Capital facilities study	\$25,000
107	Sensitive Areas Mitigation	Mitigation - project completion	\$31,200
Total			\$81,200

ONE TIME EXPENDITURES

GENERAL FUND

- 2021 - \$155,000
 - ½ City Administrator - \$104,000
 - City Administrator search - \$30,000
 - Workflow Analysis - \$10,000
 - Policy Analyst - \$80,000
 - Willow Ridge public art - \$10,000
 - Police cameras startup cost - \$11,000
- 2022 - \$25,000
 - Comp Plan (scope and outreach)- \$25,000

BUILDING AND PERMIT FUND

- 2021 - \$48,000
 - Code Enforcement Policy update - \$15,000
 - Jeep - \$33,000

WATER FUND

- 2021 - \$325,000
 - Sensus FlexNet meter reading system
- 2022 - \$28,000
 - Sensus FlexNet meter reading system

ONE TIME EXPENDITURES, CONTINUED

EQUIPMENT REPLACEMENT

- 2021 - \$148,500
 - Police SUV replacement - \$60,000
 - Riding mower replacement - \$12,500
 - Crack seal machine replacement - \$43,000
 - PW Ford F150 replacement - \$33,000
- 2022 - \$94,000
 - Police SUV replacement - \$47,000
 - Riding mower replacement - \$13,000
 - PW Ford F150 replacement - \$34,000

INFORMATION TECHNOLOGY

- 2021 - \$245,100
 - Financial software - \$215,000
 - Storage area network - \$10,000
 - Police vehicle computers - \$8,000
 - Misc. replacements - \$12,100
- 2022 - \$4,000
 - Police vehicle computer - \$4,000

CAPITAL IMPROVEMENT PROJECTS FACILITIES

Facilities CIP	Expenditure		Source 1	Source 2
WWTP Office & Garage Remodel	\$ 660,000		REET I	Bond Proceeds
City Hall Roof Replacements	\$ 25,000			Bond Proceeds
City Hall Windows Replacement Project	\$ 36,000			Bond Proceeds
City Hall Exterior Paint Project	\$ 15,000			Bond Proceeds
City Hall HVAC	\$ 30,000			Bond Proceeds
Police Department Interior/Exterior Paint Project	\$ 30,000			Bond Proceeds
Police HVAC	\$ 30,000			Bond Proceeds
Police Flooring Replacement Project	\$ 44,000			Bond Proceeds
Total	\$ 870,000			

CAPITAL IMPROVEMENT PROJECTS STREET

Street CIP	Expenditure	Source 1	Source 2	Source 3	Source 4
3rd Ave NE Roadway and Sidewalk Improvements	\$ 6,402,000	REET I	REET II	TIB Grant	Impact Fees
142nd Sidewalk Extension	\$ 453,296	REET II	CDBG	Impact	Storm CIP
Main St. Final Construction & Beautification	\$ 184,000	Bond Proceeds			
Systemwide Asphalt Overlay Program	\$ 240,400	TBD			
Roadway Reconstruction	\$ 99,800	TBD			
ADA Ramp Replacement	\$ 59,800	TBD			
Total	\$ 7,439,296				

Parks CIP	Expenditure	Source
Scout Projects	\$ 20,000	REET II
Taylor Park Wall Extension	\$ 15,000	Park Levy
Big Rock Play Area Sun Shade & Safety	\$ 30,000	Impact Fees
Taylor Landing Electrical	\$ 10,000	Impact Fees
Judd Park Sun Shade	\$ 35,000	Impact Fees
Big Rock Park - Security Camera	\$ 25,000	Impact Fees
Big Rock Park - Field 2 3rd Base Turf Replacement	\$ 10,000	Park Levy
Concession Improvements	\$ 5,000	Park Levy
Total	\$ 150,000	

CAPITAL IMPROVEMENT PROJECTS SEWER

Sewer CIP	Expenditure	Source
Inflow & Infiltration Repair	\$ 400,000	Sewer CIP
Inflow & Infiltration Design	\$ 75,000	Sewer Operating
UV System Replacement	\$ 300,000	Sewer Operating
Alley CIPP work	\$ 140,000	Sewer Operating
Blower Repair/Replace	\$ 30,000	Sewer Operating
Mobile Pump Unit	\$ 150,000	Sewer Operating
Total	\$ 1,095,000	

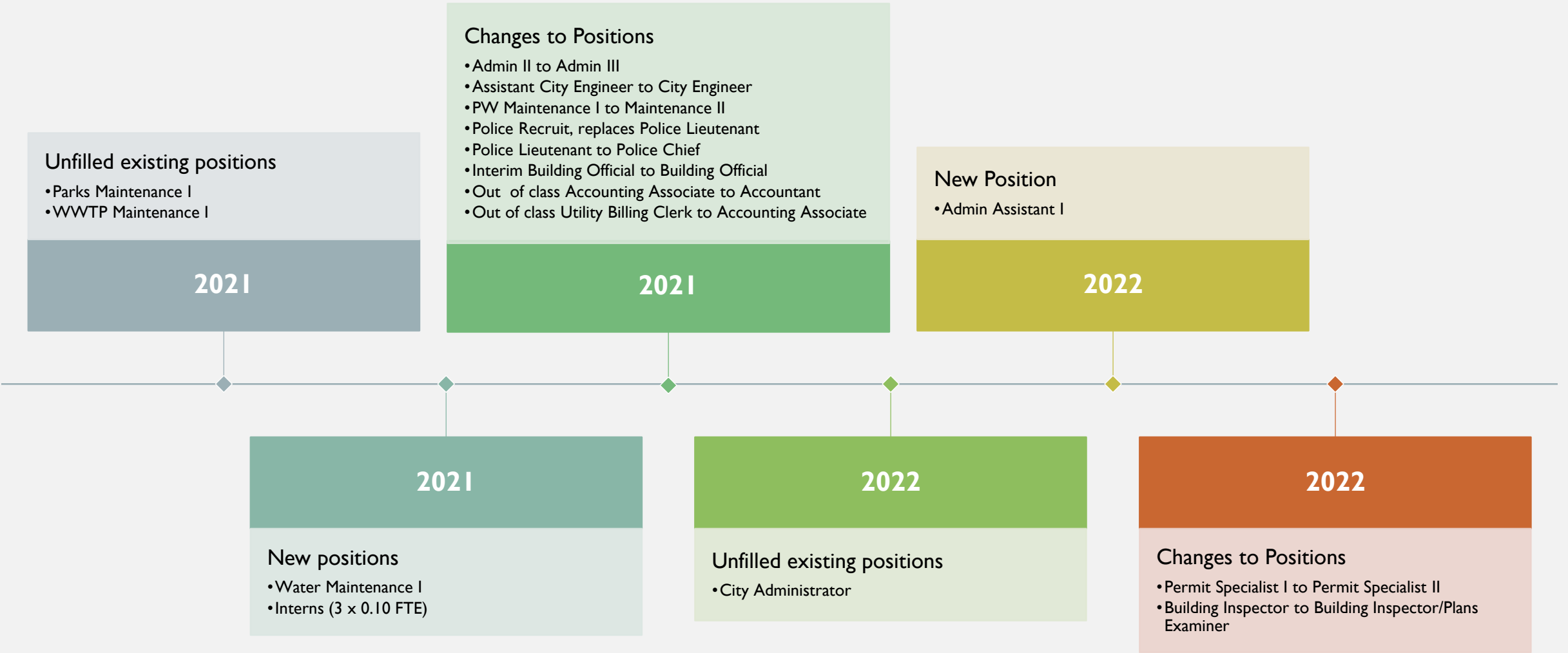
**CAPITAL IMPROVEMENT PROJECTS
WATER**

Water CIP	Expenditure		Source
Sensus FlexNet System	\$ 353,000		Water Operating
Tolt 2 supply line (R4)	\$ 1,854,000		Water CIP
F8 Water System Telemetry	\$ 388,000		Water CIP
F3, F4 Reservoir Recoating and Inlet/Outlet	\$ 1,680,000		Water CIP
Total	\$ 4,275,000		

CAPITAL IMPROVEMENT PROJECTS STORM DRAINAGE

Storm Drainage CIP	Expenditure		Source
Storm Facility Retrofits	\$ 40,000		Storm Operating
Small Neighborhood Projects	\$ 40,000		Storm CIP
Parkwood & 142nd Capacity	\$ 200,000		Storm CIP
Miller Street Conveyance Improvements	\$ 155,000		Storm CIP
Total	\$ 435,000		

FTE CHANGES



BIG PICTURE REVENUES

Revenue by Fund

Fund	2019 Actual	2020 Budget	2021 Budget	2022 Budget	Biennial % Δ
General	\$ 5,276,200	\$ 4,786,932	\$ 5,416,281	\$ 5,522,681	8.7%
Contingency	\$ 134,398	\$ 130,962	\$ 1,484	\$ 1,174	-99.0%
Street	\$ 858,766	\$ 840,443	\$ 530,825	\$ 539,595	-37.0%
Transportation Benefit Dist.	\$ -	\$ -	\$ 286,665	\$ 302,379	#DIV/0!
NEW Building & Permitting	\$ 373,456	\$ 674,024	\$ 1,008,130	\$ 1,020,745	93.7%
Big Rock Ball Park Maint.	\$ 160,998	\$ 167,480	\$ 156,340	\$ 231,269	18.0%
Sensitive Areas Mitigation	\$ 783	\$ 388	\$ 21,863	\$ 129	1778.2%
2016 LTGO - Main St Debt Svc	\$ 471,937	\$ 488,397	\$ 487,258	\$ 487,656	1.5%
NEW Facilities CIP	\$ -	\$ -	\$ 135,000	\$ 735,000	#DIV/0!
Real Estate Excise Tax 1	\$ 314,969	\$ 273,941	\$ 439,715	\$ 481,708	56.5%
Real Estate Excise Tax 2	\$ 314,969	\$ 272,086	\$ 438,939	\$ 481,095	56.7%
Main Street Improvement	\$ 23,342	\$ 11,885	\$ 4,687	\$ 3,707	-76.2%
Street CIP	\$ 690,163	\$ 316,079	\$ 1,293,337	\$ 5,702,195	595.2%
Parks CIP	\$ 480,291	\$ 153,704	\$ 196,104	\$ 187,246	-39.5%
Water	\$ 2,107,656	\$ 2,150,498	\$ 2,050,020	\$ 2,200,372	-0.2%
Sewer	\$ 2,566,304	\$ 2,681,985	\$ 2,665,478	\$ 2,809,076	4.3%
Storm Drainage	\$ 813,551	\$ 798,748	\$ 846,110	\$ 890,351	7.7%
Water CIP	\$ 476,637	\$ 836,975	\$ 1,985,900	\$ 1,200,456	142.6%
Sewer CIP	\$ 588,251	\$ 958,878	\$ 1,084,970	\$ 1,046,391	37.8%
Storm Drainage CIP	\$ 200,416	\$ 174,454	\$ 207,653	\$ 124,657	-11.4%
Equipment	\$ 382,797	\$ 188,323	\$ 351,600	\$ 367,932	26.0%
IT	\$ 286,678	\$ 284,607	\$ 449,795	\$ 439,773	55.7%
Building Maintenance	\$ 136,125	\$ 162,121	\$ 125,860	\$ 90,618	-27.4%
Total	\$ 16,658,689	\$ 16,352,908	\$ 20,184,014	\$ 24,866,205	36.5%

BIG PICTURE EXPENDITURES

Expenditures by Fund

Fund	2020		2021 Budgeted	2022	Biennial % Δ
	2019 Actual	Estimated		Budgeted	
General	\$5,065,238	\$5,617,342	\$5,541,975	\$5,520,414	3.6%
Contingency	\$0	\$0	\$0	\$0	#DIV/0!
Street	\$886,516	\$908,294	\$567,125	\$573,938	-36.4%
Transportation Benefit Dist.	\$0	\$0	\$60,000	\$340,000	#DIV/0!
NEW Building & Permitting	\$287,842	\$524,083	\$903,038	\$901,023	122.2%
Big Rock Ball Park Maint.	\$116,024	\$178,441	\$146,143	\$157,180	3.0%
Sensitive Areas Mitigation	\$0	\$31,200	\$31,200	\$0	0.0%
2016 LTGO - Main St Debt Svc	\$475,520	\$483,359	\$487,258	\$487,656	1.7%
NEW Facilities CIP	\$0	\$0	\$135,000	\$735,000	#DIV/0!
Real Estate Excise Tax 1	\$83,203	\$110,997	\$118,923	\$943,054	446.8%
Real Estate Excise Tax 2	\$90,613	\$89,243	\$190,923	\$691,054	390.4%
Main Street Improvement	\$54,188	\$153,083	\$344,000	\$680,000	394.0%
Street CIP	\$91,846	\$360,395	\$1,554,219	\$5,463,054	1451.7%
Parks CIP	\$157,674	\$12,842	\$100,000	\$30,000	-23.8%
Water	\$2,146,796	\$2,088,361	\$3,651,115	\$2,644,335	48.6%
Sewer	\$2,508,638	\$2,575,395	\$2,632,734	\$2,166,963	-5.6%
Storm Drainage	\$765,588	\$787,291	\$929,550	\$973,506	22.6%
Water CIP	\$144,005	\$1,456,828	\$2,635,450	\$1,398,861	152.0%
Sewer CIP	\$342,978	\$1,003,374	\$559,541	\$558,258	-17.0%
Storm Drainage CIP	\$2,109	\$1,891	\$152,119	\$227,163	9383.0%
Equipment	\$407,611	\$291,482	\$252,920	\$198,405	-35.4%
IT	\$251,585	\$295,142	\$621,970	\$370,303	81.5%
Building Maintenance	\$129,047	\$231,997	\$125,873	\$90,332	-40.1%
Total	\$14,007,020	\$17,201,039	\$21,741,074	\$25,150,499	50.3%

BUDGET TIMELINE

Preliminary budget proposal, Mayor's budget message

Public hearing on revenue sources including property tax

Budget public hearing #1

Budget adoption



Department budget presentations

Department budget presentations

Public hearing #2, property tax levy set



QUESTIONS?