

Received Stamp	 <p>City of Duvall Small Town. Real Life.</p>	Planning Department 15535 Main St. NE PO Box 1300 Duvall, WA 98019 (425) 788-2779 www.duvallwa.gov
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Boundary Line Adjustment Application Checklist

FOR STAFF USE ONLY

File No.:	Received By:	Date Received:
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The following is a list of materials which are required for a complete application. For some permits, it will not be necessary to submit all the listed materials. Consult with the Planning Department if you have any questions. In addition to the Boundary Line Adjustment Application, the applicant shall file seven (7) legible paper copies of the proposed boundary line adjustment, on sheets 18" x 24" in size. The following information must appear on the boundary line adjustment drawing and final mylar (final mylar shall be submitted only after approval of the proposal) that will be recorded if approved:

Applicant	The Director will determine which items are not applicable (NA) at or prior to the pre-application meeting.		
	City	NA	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1. A title block in the lower right corner with the following items in the order listed: <ol style="list-style-type: none"> a. Name of the proposed BLA (usually the property owner's last name); b. Provision for the City's file number (i.e.: BLA ___-___); c. Section, Township, Range; d. Tax lot numbers(s); e. Duvall, King County, Washington; f. Scale of the drawing with scale bar. A scale of 1" = 40' is required unless a modification is obtained from the Development Review Committee before submittal; g. Date the drawing;
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	2. Certification of the land surveyor that the platting regulations have been complied with, that a proper survey was made, together with provisions for his/her signature and seal;
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	3. A detailed plan of the existing boundary line(s) at a scale of 1" = 40'.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	A detailed plan of the proposed boundary line adjustment scale of 1" = 40'. The detailed plan shall clearly show the following information: <ol style="list-style-type: none"> a. North arrow. b. Basis of bearing (recorded survey). c. Washington North Lambert Grid.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	4. Indication of perimeter boundary, lot and right-of-way lines with a notation of bearings (or azimuth from the north), distance, and curve data. The curve data must include: <ol style="list-style-type: none"> a. Radius, central angle, arc length, and tangents. b. Radical bearings for all points of compound curves, reverse curves, beginning and/or ending of all non-tangent curves.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	5. Define the purpose and delineate all: <ol style="list-style-type: none"> a. Existing and/or proposed easements to be dedicated or reversed for public use. b. Existing and/or proposed areas and facilities for the common use of residents or property owners.

<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	6. Location of all monuments, both found and set.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	7. Indication of lot lines prior to adjustment and after the lot lines have been adjusted.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	8. Legal description of the subject property prior to the lot line adjustment and after the lot lines have been adjusted.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	9. Description and purpose of easement provisions. Existing easement needed to be vacated must be noted.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	10. Location of existing structures, including distance to property lines with an indication of whether the structure will remain or be removed. This requirement may be waived by the Planning Director before submittal.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	11. Location and approximate size of any water courses, boundaries of area subject to inundation of storm water overflows and marshes.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	12. Any other additional information as required by the Planning Director.