



City of Duvall Seeks Volunteer Community Representatives for Independent Force Investigation Team-King County (IFIT-KC)

A Message from Acting Duvall Police Chief DeBock

April 1, 2021

Dear Duvall Community,

In 2019, the state legislature passed the “Law Enforcement Training and Community Safety Act” (LETSCA). Part of LETSCA requires that all police uses of force that result in death, substantial bodily harm, or great bodily harm be investigated completely independent of the involved agency.

The Duvall Police Department is working with our regional law enforcement partners to establish an independent investigation team (IIT) which will be called the “Independent Force Investigation Team-King County” (IFIT-KC). IFIT-KC will investigate the use of police deadly force that occurs within the city limits of Duvall and the jurisdictions of the partner agencies. The goal is to enhance accountability, one of our agency’s core values, while increasing transparency and trust between law enforcement and the community. The IFIT-KC conducts the investigation in the same manner as a criminal investigation. The IFIT-KC will consist of qualified and certified law enforcement investigators and at least two non-law enforcement community representatives (Community Representatives). The IFIT-KC will operate completely independently of any involved agency’s administrative investigation to conduct criminal investigations of police use of deadly force incidents.

Responsibilities:

WAC 139-12 determines the scope of the non-law enforcement community representative’s participation. A minimum of two (2) representatives who have credibility with and ties to communities impacted by police use of deadly force will be assigned to IFIT-KC during an activation to:

1. Participate directly in the vetting, interviewing, and/or selection of the independent investigative team (IIT) investigators.
2. Review conflict of interest statements submitted by the investigators within 72 hours of the commencement of each investigation.
3. Be present at the briefings with the involved agency Chief.
4. Have access to the investigation file when it is completed.
5. Be provided a copy of all press releases and communication to the media prior to release.
6. Review notification of equipment use of the involved agency.

Per WAC 139-12-030, the non-law enforcement community representatives must sign a binding confidentiality agreement at the beginning of each police use of deadly force investigation that remains in effect until the prosecutor of jurisdictions either declines to file charges or the criminal case is concluded. If the confidentiality agreement is violated, the non-law enforcement representative may be subject to prosecution under RCW 9A.76.020, obstructing a law enforcement officer and chapter 10.97 RCW, Washington State Criminal Records Privacy Act.

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Selection Criteria

1. City of Duvall resident.
2. Be at least 21 years of age.
3. Submit a resume and letter of interest describing your background, community involvement and interest in serving as a community representative.
4. Successfully pass a criminal records check (For Criminal Justice Information Services information and personal identifying information (PII)).
5. Must be willing to attend some basic training that may enhance basic knowledge of proper investigation protocols. Dates and times to be determined after selection.
6. Able to meet the time and commitments required of the Non-Law Enforcement Community Representative position.

Selection Process

Applicants will participate in an interview with the Chief of Police and Lieutenant. The Chief of Police will present selected applicants to the Mayor for final approval. The final list of available community representatives will serve for a term of two (2) years, with yearly review and extension of assignment by the Chief of Police. This is an unpaid position. Participation on IFIT-KC is a voluntary position, and it does not receive a salary, hourly wage or benefits.

Selection Timeline

I invite all interested applicants to attend the virtual information session and to pre-submit questions.

- **April 13, 2021 @ 10 a.m.** – Virtual information Session with the Chief (email steven.sabourin@duvallwa.gov before April 12, 2021, to attend and to submit your questions)
- **April 14 to 21, 2021** – Open Application Period
- **April 28 and 29, 2021** – Virtual Interviews
- **May 6, 2021** – Final Selections and Candidate Notifications

Resume and letter of interest must be received by April 21, 2021. Please send your application materials to Duvall Police Department Lieutenant Sabourin; steven.sabourin@duvallwa.gov
You may also mail your application materials to:

Steve Sabourin, Lieutenant
Duvall Police Department
26225 NE Burhen Way
Duvall, WA 98019

Note the above deadline; please mail in sufficient time to be received.

Sincerely,
Michael DeBock
Acting Chief of Police

For more information and FAQs about the IIT position, please visit the Duvall Police Department Facebook Page and/or the City of Duvall website at <http://www.duvallwa.gov/>.