

**CITY OF DUVALL
CITY COUNCIL
RETREAT MINUTES
September 10 & 11, 2021
Novelty Hill Farm
26617 Northeast 124th Street**

Due to public health emergency, some Councilmembers attended via Zoom.

September 10, 2021

Mayor Ockerlander called the retreat to order at 6:05 p.m.

Council present: Amy McHenry, Dorothy Lengyel, Michelle Hogg, Mike Remington, Rick Shaffer, (attended virtually: Jennifer Knaplund) (absent: Dianne Brudnicki)

Staff present: Ryan Cotton, Jodi Wycoff

I. Items:

1. Kolbe Work Styles & Team Assessment

Clare Willson, Coach, and Marina Baker, Client Relationship Manager, with Riff Creative Studio, explained the Kolbe Work Styles methodology and led the attendees through discussions and exercises to explore how individuals with differing work styles can collaborate and make decisions together.

2. Vision Discussion Items and Additions from Survey Handout

3. ARPA Goals and Additions from Survey Handout

4. City Council Procedures Manual Handout

Ryan Cotton, Interim City Administrator, handed out documents related to Items 2-4 and asked Council to review in preparation for discussion the next day.

II. Adjournment

There being no other business, and no objections, Mayor Ockerlander adjourned the retreat at 9:30 p.m.

September 11, 2021

Mayor Ockerlander called the retreat to order at 9:42 a.m.

Council present: Amy McHenry, Dorothy Lengyel, Michelle Hogg, Mike Remington, Rick Shaffer, Jennifer Knaplund (absent: Dianne Brudnicki)

Staff present: Ryan Cotton, Jodi Wycoff

III. Items:

1. Council Procedures

Councilmember Hogg briefly reviewed the suggested edits that the ad-hoc committee has made to date. Councilmember Hogg asked Council to provide feedback if they have any questions or concerns about the suggested edits.

2. Vision Discussion

Ryan Cotton, Interim City Administrator, reviewed the Vision Priorities Survey results asked Council to rank the priorities in a two-round dot exercise. The priorities are listed in order below:

1. Fiscal Discipline and Responsibility (inclusive of fostering economic development and the arts)
2. Safety and Family Friendliness
3. Transparency & Accessibility (e.g. electronic means)
4. Limit residential Growth
5. Completion of Wastewater Improvements
6. Improve Traffic at Multi-Jurisdictional Intersections
7. Foster Economic Development and the Arts
8. Parks Board

3. American Rescue Plan Act (ARPA) Goals

Ryan Cotton, Interim City Administrator, reviewed the ARPA Goals Survey results and asked Council to rank the priorities in a one-round dot exercise. The priorities are listed in order below:

1. Human Needs
 - Fund Human Services
 - Utility Bill Bridge Support
 - Communications, people, etc.
 - ARPA Fund Program Coordinator
 - Improve McCormick Park/Ballfield
 - Recreation Walking (parks and sidewalks)
2. Economic Impacts
 - Economic recovery and Future Growth
 - Support businesses and prevent closures
 - General economic development
3. Continuity of Operations
 - Emergency management per disasters like COVID & others
 - Water and sewer emergency management

4. Governance

Ryan Cotton, Interim City Administrator, reviewed handouts related to Governance and the Carver Model of Policy Governance. Mr. Cotton led attendees through several exercises related to communication, collaboration and decision making. Lastly, Mr. Cotton relayed observations he has made in his time as Interim City Administrator.

IV. Adjournment

There being no other business, and no objections, Mayor Ockerlander adjourned the retreat at 12:30 p.m.

ATTEST:

Amy Ockerlander, Mayor

Jodi Wycoff, City Clerk