

**CITY OF DUVALL
COUNCIL MEETING MINUTES
September 1, 2020
7:00 P.M. – Virtual Meeting via Zoom**

Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom meeting.

The City Council Meeting was called to order by Mayor Ockerlander at 7:02 P.M.

Roll Call: Amy McHenry, Dorothy Lengyel, Michelle Hogg, Mike Remington, Jennifer Knaplund, Dianne Brudnicki, Matthew Eyer

Staff Present: Steve Leniszewski, Jodi Wycoff, Dana Mason, Troy Davis, City Attorney Daniel P. Kenny

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Claims for 09/01/20 in the amount of \$345,619.31; and under Mayor's report remove letter of support for agritourism and add 2021-2022 Revenue Projections.

II. Adoption of Council Agenda:

It was moved and seconded (Remington-Hogg) to adopt the 09/01/20 Council Agenda. The motion carried (7 ayes).

III. Approval of Consent Agenda:

It was moved and seconded (Brudnicki-Eyer) to approve the consent agenda which includes approving the Committee of the Whole and City Council minutes of 08/18/20; and Claims for 09/01/20 Checks #50440-50490, #50438, #50439, #50491-50505 and #50506-50511 in the amount of \$345,619.31 including EFTs in the amount of \$6,663.09. The motion carried (7 ayes).

IV. Comments from the Audience:

Jodi Wycoff, City Clerk, read the following public comments received via email aloud for the record:

Lisa Yeager, Director, Sno-Valley Senior Center, requested that Council allocate funding to the Senior Center in the 2021 budget.

V. Scheduled Items:

1. Mayor's Report

Dana Mason, Finance Director, gave a presentation the preliminary projected revenues for the 2021-2022 Biennial Budget and answered questions from Council.

Mayor Ockerlander explained that the letter of support for agritourism was removed from her report because the original restrictions were relaxed since the agenda was released. Mayor Ockerlander then asked Council for feedback regarding food trucks and potentially amending policies related to them. Council gave feedback that they would like to hear from the

community and potentially amend policy in the future. Mayor Ockerlander gave an update on meetings she has attended recently and reported that it is possible the City will receive additional CARES Act funding and asked Council for feedback on what the funding should go to. There was Council consensus to look at doing another round of small business funding and potentially provide funding to non-profits to assist unemployed Duvall residents.

2. Council Reports

No reports.

3. Council Committee Reports

Finance and Administration Committee – Councilmember Hogg reviewed topics from their last meeting.

VI. Presentation: *None*

VII. Public Hearing: Resolution – 2020 Comprehensive Plan Amendments

8:20 PM: The Public Hearing was opened.

Troy Davis, Senior Planner, presented the staff report.

There were no public comments.

8:27 PM: The Public Hearing was closed.

VIII. New Business:

1. (AB20-75a) Resolution - 2020 Comprehensive Plan Amendments

It was moved and seconded (Remington-Lengyel) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion passed (7 ayes).

It was moved and seconded (Remington-Knaplund) to approve Resolution #20-20 denying applications (CPA20-001 and CPA20-002) for amendment to the Future Land Use Map of the City's 2015 Comprehensive plan to change the future land use designation of Parcel 2130700960 from Public Facilities to Residential 8 units per acre and the future land use designation of parcels 7325800060 and 7325800070 from Residential 20 units per acre to Residential 12 units per acre. The motion carried (7 ayes).

IX. Unfinished Business:

1. (AB20-70b) Contract - 275th Complete Streets Project

After discussion, there was Council consensus to have administration send a letter to Puget Sound Energy outlining the final project and what the City will be maintaining.

It was moved and seconded (Remington-Brudnicki) to authorize the Mayor to execute a construction contract award to the apparent low responsible bidder, Iron Creek Construction, for Base and Alternate's #1 and #3 for the 275th Avenue Complete Streets project and authorize staff to amend the budget accordingly. The motion carried (7 ayes).

2. (AB20-66) Resolution - authorizing the use of electronic and digital signatures in the City of Duvall and adopting an Electronic and Digital Signature Policy.

It was moved and seconded (Remington-McHenry) to approve Resolution #20-21 authorizing the use of electronic and digital signatures in the City of Duvall and adopting an Electronic and Digital Signature Policy. The motion carried (7 ayes).

3. (AB20-67) Resolution - adopting a new policy for paying for meals and incidental business expenses and repealing Resolutions 08-03 and 11-07.

It was moved and seconded (Remington-Knaplund) to approve Resolution #20-22 adopting a new policy for paying for meals and incidental business expenses and repealing Resolutions 08-03 and 11-07. The motion carried (7 ayes).

4. (AB20-68) Ordinance - amending Duvall Municipal Code Chapter 4.10.080 “Expense Reimbursement”; providing for severability; and establishing an effective date.

It was moved and seconded (Remington-McHenry) to adopt Ordinance #1268 amending Duvall Municipal Code Chapter 4.10.080 “Expense Reimbursement”; providing for severability; and establishing an effective date. The motion carried (7 ayes).

X. Executive Session: None

XI. Adjournment:

There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 9:27 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk