

**CITY OF DUVALL
SPECIAL COUNCIL MEETING MINUTES
July 28, 2020
5:30 P.M. – Virtual Meeting via Zoom**

Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom meeting.

The City Council Meeting was called to order by Mayor Ockerlander at 5:35 P.M.

Roll Call: Amy McHenry, Dorothy Lengyel, Michelle Hogg, Mike Remington, Jennifer Knaplund (absent: Dianne Brudnicki, Matthew Eyer)

Staff Present: Jodi Wycoff, Lara Thomas

I. Additions or Corrections to the Agenda:

None.

II. Adoption of Council Agenda:

It was moved and seconded (Hogg-Remington) to adopt the 07/28/20 Special Council Agenda. The motion carried (5 ayes).

III. Comments from the Audience:

There were no comments from the audience.

IV. New Business:

1. (AB20-64) City Attorney Services – General Municipal Law Contract – Ogden Murphy Wallace PLLC

It was moved and seconded (Remington-Lengyel) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion passed (5 ayes).

It was moved and seconded (Remington-Hogg) to approve and authorize the Mayor to execute agreement between City of Duvall and Ogden Murphy Wallace for City Attorney Services – General Municipal Law.

It was moved and seconded (Knaplund-McHenry) to amend Section 4 of the Agreement as follows:

4. Duration of Agreement. This Agreement shall be in full force and effect for a period commencing upon mutual execution of this Agreement, and ending January 31, 2022, unless sooner terminated under the provisions hereinafter specified. Within 90 days of expiration of the agreement, the Mayor and the Council shall review the services provided by the Firm and shall consider whether to extend the term of this Agreement or to conduct an RFP or other process to provide for City legal services.

The motion to amend carried (5 ayes).

The original motion, as amended, carried (5 ayes).

2. (AB20-65) Resolution - CARES Act Funding – Human Services Grants

It was moved and seconded (Remington-Hogg) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion passed (5 ayes).

It was moved and seconded (Remington-McHenry) to approve Resolution #20-15 providing for additional Special COVID-19 Human Services Grant Program Funding.

It was moved and seconded (Lengyel-Hogg) to amend Section 2 of the Resolution as follows:

Section 2. Authorization of additional Special COVID-19 Human Services Grant Funding:
Funding for Human Services Grants is hereby authorized as follows:

- A minimum of \$50,000 up to \$65,000 in federal CARES Act funding from the total amount passed through to the City from Washington State to amend existing Human Services grants, or fund new requests.
- \$5,000 from King County Councilmember Lambert, to be used specifically for human services such as utility and rental assistance in the 98019-zip code.

The motion to amend carried (5 ayes).

The original motion, as amended, carried (5 ayes).

IV. Unfinished Business:

1. (AB20-61) Resolution - Paid Family and Medical Leave Policy

It was moved and seconded (Remington-Lengyel) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion passed (5 ayes).

It was moved and seconded (Remington-Lengyel) to approve Resolution #20-16 adopting a Paid Family and Medical Leave Policy to include Option 1 “Allow accrued leave to “top off” PFML”. The motion carried (5 ayes).

2. (AB20-62) Resolution - CARES Act Funding – Small Business Grants

Dana Mason, Finance Director, reviewed edits to the resolution and application form since the last review and asked Council for direction on whether to have the grant process administered in house or to contract with an outside agency. After discussion, Council opted to administer the grant in house.

It was moved and seconded (Lengyel-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion passed (5 ayes).

It was moved and seconded (Lengyel-Knaplund) to approve Resolution #20-17 establishing a Small Business Assistance Program in response to the Novel Coronavirus (COVID-19).

It was moved and seconded (Lengyel-Knaplund) to amend Section 3 of the Resolution as follows:

Section 3. Authorization of CARES Act Funding: Funding for the Small Business Assistance Program is hereby authorized as follows:

- Up to \$77,000 in federal CARES Act funding from the total amount passed through to the City from Washington State.
- \$11,974 in federal CARES Act funding from the amount passed through to the City from King County.

The motion to amend carried (5 ayes).

The original motion, as amended, carried (5 ayes).

V. Adjournment:

There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 6:52 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk