

**CITY OF DUVALL  
COUNCIL MEETING MINUTES**

**June 4, 2019**

**5:00 P.M. – Riverview Educational Service Center  
15510 – 1<sup>st</sup> Ave NE**

**The City Council Meeting was called to order by Mayor Ockerlander at 5:03 P.M.**

**Roll Call:** Amy McHenry, Michelle Hogg, Mike Remington, Jennifer Knaplund, Matthew Eyer, Dianne Brudnicki

**Staff Present:** Carey Hert, Lara Thomas, Steve Leniszewski, Jodi Wycoff, Diana Hart, PJ Rodriguez, City Attorney Ann Marie Soto

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll for 06/05/19 in the amount of \$117,235.61; and Claims in the amount of \$112,454.57; under Scheduled Items remove: Administration Update; and under Executive Session, reduce time from 10-minutes to 5-minutes.

**II. Adoption of Council Agenda:**

*It was moved and seconded (Brudnicki-Remington) to adopt the 06/04/19 Council Agenda.*

*The motion carried (5 ayes).*

**III Approval of Consent Agenda:**

*It was moved and seconded (Eyer-Brudnicki) to approve the consent agenda which includes approving the Open House and City Council minutes, of 05/21/19; Payroll for 06/05/19 Check #30018 and EFTs in the amount of \$117,235.61; and Claims Checks #29967-30017, #29958, #29959-29966 and #29913, in the amount of \$112,454.57.*

Carey Hert, Interim City Administrator, handed out and reviewed a report regarding Heattransfer contracts and invoices and recommended holding a portion of the payment until further review can be completed regarding a specific contract/invoice.

*It was moved and seconded (Hogg-Brudnicki) to amend the consent agenda to reduce the amount of the payment to Heattransfer by \$61.14. The motion to amend carried (5 ayes).*

*The original motion, as amended, carried (5 ayes).*

**IV. Comments from the Audience:**

*There were no public comments.*

**V. Scheduled Items:**

**1. Mayor's Report**

Mayor Ockerlander gave an update on recent and upcoming events and meetings and read aloud a proclamation proclaiming June as PRIDE month in City of Duvall.

## **2. Council Reports**

*No reports.*

## **3. Council Ad-Hoc Committee Reports**

*No reports.*

## **4. City Phone System Update**

PJ Rodriguez, Snoqualmie IT Manager, gave a presentation summarizing the history of the issues with the City-wide phone system, the current plan to upgrade the system and recommendations for a future upgrade. Mr. Rodriguez then answered questions from Council.

*Councilmember McHenry took her seat during the previous report.*

**VI. Presentation:**            *None*

**VII. Public Hearing:**        *None*

## **VIII. Unfinished Business:**

**1. (AB19-34) Adopt Ordinance #1252 to Amend Chapter 5 of the Duvall Municipal Code, to add Section 5.10.056 Fire Chief's Recommendation to Prohibit Discharge through an Implemented Emergency Ban of Fireworks in the City of Duvall; providing for severability; and setting an effective date.**

*It was moved and seconded (Hogg-Brudnicki) to adopt Ordinance #1252 to Amend Chapter 5 of the Duvall Municipal Code, to add Section 5.10.056 Fire Chief's Recommendation to Prohibit Discharge through an Implemented Emergency Ban of Fireworks in the City of Duvall; providing for severability; and setting an effective date. The motion carried (6 ayes).*

**2. (AB19-31) Approve and authorize the Mayor to execute Interlocal Agreement Amendment #2 between the City of Duvall and the City of Snoqualmie for IT Services.**

*It was moved and seconded (Brudnicki-Eyer) to approve and authorize the Mayor to execute Interlocal Agreement Amendment #2 between the City of Duvall and the City of Snoqualmie for IT Services. The motion carried (6 ayes).*

**3. (AB19-33) Consultant Agreement - Water Comprehensive Plan Update**

Steve Leniszewski, Public Works Director, explained what will be covered in the update and said that he should have a contract amount for Council decision at the next meeting.

**4. (AB19-38) Resolution – Transportation Benefit District ballot measure**

Steve Leniszewski, Public Works Director, said that there is a community engagement open house tonight after the Council meeting and it is anticipated that Council will take action on this item at the next meeting after holding a public hearing. Council discussed the possibility of adding language regarding safety and sidewalk improvements to the resolution.

**5. Decision to cancel July 2, 2019 City Council Committee of the Whole meeting and Council meeting.**

After discussion, there was consensus to not cancel the July 2<sup>nd</sup> meetings. Council discussed possibly canceling the August 6<sup>th</sup> meetings in order to attend National Night Out events.

**IX. New Business:**

**1. (AB19-39) Construction Contract – Batten Road Sewer Project**

Steve Leniszewski, Public Works Director, reviewed the bid results provided in the packet and said that costs did come in higher than expected but at market value.

*It was moved and seconded (Eyer-Brudnicki) to approve and authorize the Mayor to execute a construction contract with the apparent low bidder, Strickland & Sons Excavation, for the Batten Road Sewer Project. The motion carried (6 ayes).*

**2. (AB19-40) AT&T Cell Tower Lease**

Steve Leniszewski, Public Works Director, said that he received questions regarding subletting and fees from Council prior to the meeting and reviewed the answers to those questions.

**3. (AB19-41) Skate Park Fence Extension Contract**

Steve Leniszewski, Public Works Director, explained that the City's insurance carrier toured the skate park and recommended the fence extension and that the City received a grant from the insurance carrier to go towards the costs of the project.

*It was moved and seconded (Hogg-McHenry) to approve and authorize the Mayor to Authorize the Mayor to execute a contract with All Around Fence Company for the 2019 Skate Park Fence Extension project and include a fund transfer via the second quarter budget amendment. The motion carried (6 ayes).*

**4. (AB19-42) Interview Council Applicant(s) for the vacant City Council Position #7.**

Mayor Pro Tem Remington said that there was one applicant for the vacant seat. Mr. Remington explained the interview procedures and asked the candidate several interview questions.

**X. Executive Session: 5-minutes - Discussion of qualifications of Council Applicants  
RCW 42.30.110(1)(h)**

6:21 p.m. City Council went into a 5-minute Executive Session regarding qualifications of Council Applicant.

*In attendance at Executive Session: Mayor Amy Ockerlander, Councilmembers, Mike Remington, Jennifer Knaplund, Michelle Hogg, Amy McHenry, Matthew Eyer, and Dianne Brudnicki.*

6:26 p.m. The Regular Council Meeting Resumed.

**XI. New Business (continued):**  
**5. (AB19-42) Vote by matrix to appoint applicant to the Duvall City Council vacant position #7, a term ending upon certification of the November 2019, General Election.**

Because there was only one applicant, Council conducted a roll-call vote to decide to appoint or not. *It was a unanimous vote to appoint Dorothy Lengyel to position #7.*

**Mayor Ockerlander swore in Dorothy Lengyel to Duvall City Council position #7.**  
Ms. Lengyel then took her seat at the Council dias.

**XII. Adjournment:**  
*There being no further business, Mayor Ockerlander adjourned the meeting at 6:29 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk