

**CITY OF DUVALL
COUNCIL MEETING MINUTES
May 19, 2020
7:00 P.M. – Virtual Meeting via Zoom**

Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom meeting.

The City Council Meeting was called to order by Mayor Ockerlander at 7:03 P.M.

Roll Call: Amy McHenry, Dianne Brudnicki, Dorothy Lengyel, Michelle Hogg, Mike Remington, Jennifer Knaplund, Matthew Eyer

Staff Present: Lara Thomas, Carey Hert, Steve Leniszewski, Jodi Wycoff, Dana Mason, Shaun Tozer, City Attorney Ann Marie Soto

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 05/20/20 in the amount of \$151,387.59; Claims for 05/19/20 in the amount of \$266,879.62; under Scheduled Items remove: King County Fire District 45 report and add: Councilmember Hogg; Coronavirus (COVID 19) Update; and Flood Insurance Rate Map (FIRM) Update; under New Business add: Item #5 (AB20-42) Ordinance designating Washington Federal as the City's Depository; and under Unfinished Business remove: Item #1 (AB20-26) City Attorney Services – General Municipal Law Contract.

II. Adoption of Council Agenda:

It was moved and seconded (Remington-Lengyel) to adopt the 05/19/20 Council Agenda. The motion carried (7 ayes).

III. Approval of Consent Agenda:

It was moved and seconded (Remington-Lengyel) to approve the consent agenda which includes approving the Committee of the Whole and City Council minutes of 05/05/20; Payroll for 05/20/20 Checks #50002-50003 in the amount of \$151,387.59 including EFTs in the amount of \$150,972.83; and Claims for 05/19/20 Checks #50001 and #50004-50056, in the amount of \$266,879.62 including EFTs in the amount of \$14,169.78. The motion carried (7 ayes).

IV. Comments from the Audience:

There were no comments from the audience.

V. Scheduled Items:

1. Mayor's Report

Mayor Ockerlander reviewed a proposed letter to Senator Murray regarding the Relief Act and asked Council if they support sending it out. Council supported sending the letter with one minor edit. Mayor Ockerlander gave an update on recent meetings including reports from other cities and funding from local, state and federal sources related to COVID-19. Lastly, Mayor Ockerlander reviewed efforts that staff is working on internally related to the public health emergency including re-opening of City facilities.

Councilmember Hogg reviewed the proposed proclamation regarding the stigma put on certain groups of people related to the Coronavirus that the Sound Cities Association (SCA) Board intends to vote on. Mayor Ockerlander asked if there were any objections to the proclamation. There were none. Council requested a similar proclamation specifically from Duvall.

2. Council Reports

No reports.

3. Council Committee Reports

No reports.

4. Administration Update

No report.

5. ~~King County Fire District 45~~ - removed

6. Coronavirus (COVID-19) Pandemic Emergency Update

Shaun Tozer, Interim Director of Emergency Management, gave a presentation to review the current COVID-19 public health emergency, including information the City is tracking related to the emergency, possible funding that may be available from local, state and federal governments and updated amounts the City has spent related to the emergency. Mr. Tozer and other staff answered questions regarding the budget and plans for re-opening City facilities. Steve Leniszewski, Public Works Director, gave an update on Public Works staff structure and reorganizations to reduce staff contact.

7. Flood Insurance Rate Map (FIRM) Update

Lara Thomas, Community Development Director, gave a brief presentation to explain the process of updating the map which includes updating the Floodplain Regulations in the Zoning Code.

VI. Presentation: *None*

VII. Public Hearing: *None*

VIII. New Business:

1. (AB20-38) Ordinance - Waive/Refund Special Event Processing Fees.

It was moved and seconded (McHenry-Eyer) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.

The motion passed (7 ayes).

It was moved and seconded (McHenry-Hogg) to adopt Ordinance #1262 authorizing refunds and waiver of Special Event Processing Fees through 2020; providing for severability; and establishing an effective date and expiration. The motion carried (7 ayes).

2. (AB20-39) Resolution – 2021-2026 6-year Transportation Improvement Program (TIP)

Steve Leniszewski, Public Works Director, introduced this item and answered questions from Council related to specific programming and priority criteria. This item will be on a future agenda for further review and action.

3. (AB20-40) Ordinance - 2019/2020 Budget Amendment

Dana Mason, Finance Director, gave a presentation to review the budget amendments. Council discussed including budget restrictions related to the public health emergency, including, but not limited to, a hold on non-essential travel and training, in the ordinance. This item will be on the next agenda for further review and possible action.

4. (AB20-41) Ordinance – Utility Service for Occupancy

Lara Thomas, Interim City Administrator, introduced this item and reviewed the code amendments and potential budget impacts and answered questions from Council. This item will be on a future agenda for further review and action.

5. (AB20-42) Ordinance – Bank Designation

*It was moved and seconded (Lengyel-Eyer) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.
The motion passed (7 ayes).*

It was moved and seconded (Lengyel-Eyer) to adopt Ordinance #1263 designating Washington Federal, N.A. as the City’s Depository; providing for severability; and establishing an effective date. The motion carried (7 ayes).

IX. Unfinished Business:

1. (AB20-26) City Attorney Services – General Municipal Law Contract - removed

X. Executive Session: *None*

XI. Adjournment:

There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 9:35 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk