

**CITY OF DUVALL
CITY COUNCIL**

COMMITTEE OF THE WHOLE MINUTES

May 7, 2019 – 5:30 p.m.

Duvall Visitor Center – 15619 Main Street NE

Mayor Pro Tem Remington called the meeting to order at 5:30 p.m.

Council present: Michelle Hogg, Mike Remington, Amy McHenry, Jennifer Knaplund, Matthew Eyer, Dianne Brudnicki

Staff present: Carey Hert, Jodi Wycoff, Steve Leniszewski, Diana Hart, Chris Miller (Snoqualmie IT)

The Committee of the Whole meeting began with a tour of the Duvall Visitor Center building. Steve Leniszewski, Public Works Director, led a tour of the building focusing on the current building condition and issues that were pointed out in the recent inspection.

Mayor Pro Tem Remington called the meeting back to order at 6:00 p.m.

I. Good of the Order

Mayor Pro Tem Remington announced that Councilmember Jason Walker resigned his seat effective today.

Council asked Chris Miller, Snoqualmie IT Department, various questions related to their IT needs.

Council asked Steve Leniszewski, Public Works Director, questions related to Riverside Avenue, alleys and unimproved right-of-ways, sidewalk access, projects being done by property owners in the downtown area and the City's HVAC maintenance contract.

Council discussed the Duvall Visitor Center inspection report and the process of looking at all City facilities to assess their condition and prioritize the needs for maintenance and repairs.

II. Items

1. Clear & Grade Permit Fee

Steve Leniszewski, Public Works Director, reviewed the packet documents and results of staff research on how other jurisdictions in the area charge their clear and grade permit fees.

2. Council Ethics Policy Ad-Hoc Committee

Councilmember Hogg reviewed the policy development and process to this point and said the committee will meet with Interim City Administrator, Lara Thomas and Mayor Ockerlander and then the City Attorney before the next draft goes before Council.

2. Financial Policy Ad-Hoc Committee

Councilmember Knaplund gave a brief update on the committee's work on the policy to date.

Council discussed the need to possibly replace former Councilmember Walker on the ad-hoc committees.

III. Adjournment

The Committee of the Whole adjourned at 6:45 p.m.

Written Reports – *The following written reports distributed in the Committee of the Whole packet.*

- Duvall Visitor Center Inspection Report
- 2019 Q1 Investment Report
- April 2019 Sales Tax Report
- Draft resolution – TBD ballot measure
- Release of WPM MOU (Big Rock annexation area)
- Human Services Policy and Grant Application
- Mountains to Sound Greenway Trust Agreement

ATTEST:

Michael Remington, Mayor Pro Tem

Jodi Wycoff, City Clerk