

**CITY OF DUVALL  
COUNCIL MEETING MINUTES  
May 5, 2020  
7:00 P.M. – Virtual Meeting via Zoom**

*Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom meeting.*

**The City Council Meeting was called to order by Mayor Ockerlander at 7:08 P.M.**

**Roll Call:** Amy McHenry, Dianne Brudnicki, Dorothy Lengyel, Michelle Hogg, Mike Remington, Jennifer Knaplund, Matthew Eyer

**Staff Present:** Lara Thomas, Carey Hert, Steve Leniszewski, Jodi Wycoff, Dana Mason, Shaun Tozer, City Attorney Ann Marie Soto

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll for 05/05/20 in the amount of \$289,238.15; Claims for 05/05/20 in the amount of \$202,524.35; and under New Business move: Item #1 (AB20-26) City Attorney Services – General Municipal Law Contract to occur directly after Comments from the Audience.

**II. Adoption of Council Agenda:**

*It was moved and seconded (Hogg-McHenry) to adopt the 05/05/20 Council Agenda. The motion carried (7 ayes).*

**III. Approval of Consent Agenda:**

*It was moved and seconded (Brudnicki-Remington) to approve the consent agenda which includes approving the Committee of the Whole and City Council minutes of 04/21/20; Payroll for 05/05/20 Checks #31620 and #31621-31627 in the amount of \$289,238.15 including EFTs in the amount of \$214,453.66; and Claims for 05/05/20 Checks #31628-31672, #31614-31617 and #31618-31619 in the amount of \$202,524.35 including EFTs in the amount of \$23,765.86. The motion carried (7 ayes).*

**IV. Comments from the Audience:**

*There were no comments from the audience.*

**V. New Business:**

**1. (AB20-26) City Attorney Services – General Municipal Law Contract**

Mayor Ockerlander reviewed the draft contract and answered questions from Council related to the contract and the selection process. Steve DiJulio, consulting attorney, answered questions from Council regarding contract language. This item will be on the next agenda for further discussion.

*It was moved and seconded (Lengyel-Knaplund) that a City Attorney Services – General Municipal Law Contract, separate from this item with no company listed, be presented to Council for discussion. The motion carried (6 ayes – Eyer, McHenry, Remington, Hogg, Knaplund, Lengyel; 1 nay – Brudnicki).*

**VI. Scheduled Items:**

**1. Coronavirus (COVID-19) Pandemic Emergency Update**

Shaun Tozer, Interim Director of Emergency Management, gave a presentation to review the current COVID-19 public health emergency including information the City is tracking related to the emergency and possible funding that may be available from local, state and federal governments.

**2. Mayor's Report**

Mayor Ockerlander gave an update on recent meetings and reviewed efforts that staff is working on internally related to the public health emergency including how to phase the re-opening of City facilities. Mayor Ockerlander also spoke on timing of local businesses opening.

**3. Council Reports**

*There were no reports.*

**4. Council Committee Reports**

Finance and Administration Committee - Councilmembers Hogg, reported that they are meeting every other week and thanked staff for all their work and discussion on the proposed budget amendments.

**5. Administration Update**

Lara Thomas, Interim City Administrator/Community Development Director, gave an update on land use and construction.

**VII. Presentation:**           *None*

**VIII. Public Hearing:**       *None*

**IX. New Business (continued):**

**2. (AB20-35) Westcott/Duvall Village – commercial application extension request.**

Lara Thomas, Community Development Director, introduced this item and gave a brief presentation to explain the history of the project and the reason for this request. This item will be on a future meeting for further discussion.

*Pursuant to Council Procedures, it was moved and seconded (Remington-Eyer) to extend the Council meeting beyond 9:30 p.m. The motion passed (7 ayes).*

**3. (AB20-36) Dougherty Farmhouse Roof Replacement**

*It was moved and seconded (Eyer-Knaplund) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.*

*The motion passed (7 ayes).*

*It was moved and seconded (Eyer-McHenry) to approve and Authorize the Mayor to sign the Dougherty Farmhouse Roof Replacement contract with Bruce 's Roofing LLC not to exceed \$32,625.86. The motion carried (7 ayes).*

**4. (AB20-37) King County CDBG Grant Application**

Steve Leniszewski, Public Works Director, introduced this item and answered questions from Council. Council discussed concerns regarding the proposed project and the potential impacts on parking in the area.

*It was moved and seconded (Lengyel-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.  
The motion passed (7 ayes).*

*It was moved and seconded (Lengyel-Hogg) to approve and authorize staff to submit a 2021 King County CDBG grant application in the amount of \$280,000.00 for the NE 142nd Place Sidewalk Improvement project. The motion carried (7 ayes).*

**X. Unfinished Business:**

**1. (AB20-28) Public Works Engineering Building Roof Replacement**

Steve Leniszewski, Public Works Director, introduced this item and answered questions from Council.

*It was moved and seconded (Remington-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.  
The motion passed (7 ayes).*

*It was moved and seconded (Remington-McHenry) to approve and authorize the Mayor to sign a contract between City of Duvall and Accord Contractors for the Public Works Engineering Building Roof Replacement project in the amount of \$26,101.12.  
The motion carried (6 ayes-Brudnicki, Eyer, McHenry, Remington, Hogg, Lengyel; 1 nay-Knaplund).*

**XI. Executive Session:                      None**

**XII. Adjournment:**

*There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 10:18 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk