

**CITY OF DUVALL  
COUNCIL MEETING MINUTES  
May 4, 2021  
7:00 P.M. – Virtual Meeting via Zoom**

*Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom webinar.*

**The City Council Meeting was called to order by Mayor Pro Tem Remington at 7:01 P.M.**

**Roll Call**

**Council Present:** Amy McHenry, Dorothy Lengyel, Mike Remington, Jennifer Knaplund, Dianne Brudnicki, Michelle Hogg, Rick Shaffer

**Staff Present:** Lara Thomas, Ryan Cotton, Steve Leniszewski, Michael DeBock, Jodi Wycoff, Dana Mason, Shaun Tozer, City Attorney Daniel P. Kenny

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll for 04/20/21 in the amount of \$44,066.76; Payroll for 05/05/21 in the amount of \$122,135.53 and Claims for 04/20/21 through 05/04/21 in the amount of \$147,697.04; and under Unfinished Business remove: Item #2 (AB21-13d) Westcott/Duvall Village – commercial application extension request.

**II. Adoption of Council Agenda:**

*It was moved and seconded (McHenry-Hogg) to adopt the 05/04/21 Council Agenda.  
The motion carried (7 ayes).*

**III. Approval of Consent Agenda:**

*It was moved and seconded (McHenry-Hogg) to approve the consent agenda which includes approving the Committee of the Whole and City Council meeting minutes of 04/20/21; Payroll for 04/20/21 EFTs in the amount of \$44,066.76; Payroll for 05/05/21 Checks #51680-51684 in the amount of \$122,135.53 including EFTs in the amount of \$118,591.32; and Claims for 04/20/21 through 05/04/21 Checks #51649-51679, and #51648, in the amount of \$147,697.04 including EFTs in the amount of \$20,642.59.  
The motion carried (7 ayes).*

**IV. Comments from the Audience:**

Jerry Sprute stated that he was in attendance on behalf of Duvall Chamber of Commerce.

**V. Scheduled Items:**

**1. Council Reports**

Councilmember McHenry gave an update on the recent Council Chat and stated that the next two Council Chats will be virtual, and a schedule will be sent soon.

**2. Council Committee Reports**

**Finance and Administration:** Councilmember Remington said the committee continues to work on the procurement policy and said they hope to bring a draft to discuss with full Council at the next Committee of the Whole meeting.

**Land Use:** Councilmember Hogg reviewed items discussed at the recent meeting including the King County Planning Policy and King County Urban Growth Capacity Report.

**Public Safety:** Councilmember Brudnicki reviewed items discussed at the recent meeting including recruiting community members as prescribed in the Independent Force Investigation Team interlocal agreement with King County, status of recruitment for officers and the Propertyroom.com contract.

**Public Works:** Councilmember McHenry said the committee spoke with Little League regarding a grant they could use to develop the recently acquired parcel adjacent to Big Rock Ballfields.

**City Council Procedures Update / Code of Conduct Ad-Hoc:** *No report.*

**City Council Human Services Grant Policy Ad-Hoc:** Councilmember McHenry gave an update on the open application process and said the deadline for applications is May 15<sup>th</sup>.

### **3. Administration Update**

Daniel P. Kenny, City Attorney, explained that as Sign Code updates come forward, there will be changes related to content to allow for content neutrality for non-commercial signage and reasons for that content neutrality. Lara Thomas, Community Development Director, and Steve Leniszewski, Public Works Director, gave an update on current development.

*Mayor Ockerlander signed into the meeting during the Administration Update at 7:31 p.m.*

### **4. Mayor's Report**

Mayor Ockerlander gave an update on COVID-19 in the area including vaccination rates and said that the Governor paused rolling back in phases. Mayor Ockerlander provided an update on the recently completed 2021 State Legislative Session; and reported on recent and upcoming regional meetings.

## **VI. Presentation: WAVE Broadband**

Fred Lutz, Senior Director Technical Operations, and Kevin Stamey, Senior Vice President and General Manager with WAVE Broadband, gave an update on completion and work on projects including the power supply upgrade; the Emergency Broadband Benefit, a federal program for eligible residents to get internet service; as well as potential funding to help service providers build infrastructure in rural locations they have not been able to in the past. Mr. Lutz and Mr. Stamey then answered questions from Council.

**VII. Public Hearing:** Resolution – 2022-2027 Transportation Improvement Program

8:07 PM: The Public Hearing was opened.

Steve Leniszewski, Public Works Director, presented the staff report.

There were no public comments.

8:10 PM: The Public Hearing was closed.

**VIII. New Business:**

**1. (AB21-43a) Confirm Mayor Ockerlander’s appointment of Whitley (Whit) Kemble-Williams to the Duvall Cultural Commission Position 3, a vacant three-year term ending 12-31-23.**

*It was moved and seconded (Brudnicki-Hogg) to confirm Mayor Ockerlander’s appointment of Whitley (Whit) Kemble-Williams to the Duvall Cultural Commission Position 3, a vacant three-year term ending 12-31-23. The motion carried (7 ayes).*

**2. (AB21-44a) Approve and authorize the Mayor to sign an agreement between the City of Duvall and Propertyroom.com for property auctioning and disposal services.**

*It was moved and seconded (Lengyel-Remington) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).*

*It was moved and seconded (McHenry-Knaplund) to approve and authorize the Mayor to sign an agreement between the City of Duvall and Propertyroom.com for property auctioning and disposal services. The motion carried (7 ayes).*

**3. (AB21-45a) Short-Term Extension of On-Call contracts**

Steve Leniszewski, Public Works Director introduced this item and explained that most of the amendments will be a time extension only. Lara Thomas, Community Development Director, said that at least one service contract will also be brought forward for extension as a separate item at a future meeting.

**4. (AB21-46a) Ordinance - Cost of Living Adjustment (COLA) for non-represented employees**

Ryan Cotton, Interim City Administrator, introduced this item and answered questions from Council. After discussion, Council requested that language be added to the ordinance to outline that the 2022 COLA would be adjusted to equate with the teamsters 2022 COLA.

**IX. Unfinished Business:**

**1. (AB21-38c) Approve Resolution #21-09 approving the 2022-2027 6-Year Transportation Improvement Program (TIP).**

Councilmember Knaplund read aloud an email from Ron Wilander, resident, in which he asked questions about the proposed \$2M improvement to the intersection of Main & Virginia.

*It was moved and seconded (Remington-Brudnicki) to approve Resolution #21-09 approving the 2022-2027 6-Year Transportation Improvement Program (TIP). The motion carried (7 ayes).*

**2. ~~(AB21-13d) Westcott/Duvall Village—commercial application extension request~~**  
*- removed*

**3. (AB21-30c) Authorize the Mayor to execute a Government Facilities Plan Contract with the consultant not to exceed the amount presented in the Scope & Fee estimate.**

*It was moved and seconded (Lengyel-Brudnicki) to authorize the Mayor to execute a Government Facilities Plan Contract with ARC in the amount not to exceed as presented in the Scope & Fee estimate, provided that Public Works will reprioritize tasks to facilitate presentations to Council, space planning, and focus on buildings that house employees. The motion carried (7 ayes).*

**4. (AB21-47d) Motion to support the draft Water Comprehensive Plan, as provided by staff and the consultant team, to move forward with peer agency review and processing with Department of Health and King County.**

*It was moved and seconded (Remington-Shaffer) to support the draft Water Comprehensive Plan, as provided by staff and the consultant team, to move forward with peer agency review and processing with Department of Health and King County. The motion carried (7 ayes).*

*During the previous item, pursuant to Council Procedures, it was moved and seconded (Lengyel-Hogg) to extend the meeting beyond 9:30 p.m. The motion carried (7 ayes).*

**X. Executive Session:**                      *None*

**XI. Adjournment:**  
*There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 9:42 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk