

**CITY OF DUVALL  
COUNCIL MEETING MINUTES  
April 21, 2020  
7:00 P.M. – Virtual Meeting via Zoom**

*Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom meeting.*

**The City Council Meeting was called to order by Mayor Ockerlander at 7:04 P.M.**

**Roll Call:** Amy McHenry, Dianne Brudnicki, Dorothy Lengyel, Michelle Hogg, Mike Remington, Jennifer Knaplund, Matthew Eyer

**Staff Present:** Lara Thomas, Carey Hert, Steve Leniszewski, Jodi Wycoff, Dana Mason, City Attorney Ann Marie Soto

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll for 04/20/20 in the amount of \$148,337.68; Claims for 04/21/20 in the amount of \$112,279.79; under Council Reports add: Councilmember Knaplund; and under Scheduled Items remove: King County Fire District 45 report.

**II. Adoption of Council Agenda:**

*It was moved and seconded (Remington-McHenry) to adopt the 04/21/20 Council Agenda. The motion carried (7 ayes).*

**III. Approval of Consent Agenda:**

*It was moved and seconded (Brudnicki-Lengyel) to approve the consent agenda which includes approving the City Council minutes of 04/07/20; Payroll for 04/20/20 EFTs in the amount of \$148,337.68; and Claims for 04/21/20 Checks #31581-31613 in the amount of \$112,279.79 including EFTs in the amount of \$13,832.12. The motion carried (7 ayes).*

**IV. Comments from the Audience:**

*The following comment was submitted in writing and read aloud by the Clerk:*

Heather Downing, Duvall resident, expressed her concerns related to the sidewalk project along 275<sup>th</sup> Avenue NE.

**V. Scheduled Items:**

**1. Mayor's Report**

Mayor Ockerlander gave an update on recent meetings and reviewed efforts the City is involved in to assist businesses and residents during the public health emergency. Mayor Ockerlander said that Sandblast is rescheduling to the end of August and planning for SummerStage is continuing. Mayor Ockerlander thanked the community for coming together and reviewed some of the local resources that are available. Lastly, Mayor Ockerlander reviewed items that staff is working on internally related to the public health emergency.

## 2. Council Reports

Councilmember Knaplund said that she volunteered to be on a taskforce with Snoqualmie Valley Transportation Coalition to review and prioritize their five-year transportation plan and asked for Council and public feedback on transportation issues.

## 3. Council Committee Reports

Human Services Grant Funding Ad-Hoc Committee - Councilmember McHenry reported that the City received several letters of interest for the emergency funding that Council approved and reviewed the grant awards that the Committee approved.

Finance and Administration Committee - Councilmembers Hogg, Knaplund and Lengyel reported on items the Committee is working on including reviewing proposed budget amendments and the City Attorney contract.

## 4. Administration Update

Mr. Leniszewski reviewed and answered questions regarding the 275<sup>th</sup> Avenue NE sidewalk project including an updated cost estimate. Mr. Leniszewski explained that the design is at 75% completion and reviewed how the bid will be set up with a base bid and alternates.

Lara Thomas, Interim City Administrator, gave an update on staff telecommuting efforts and construction restrictions and special permits issued for emergency repairs and other necessary work.

## 5. King County Fire District 45 Report-- removed

VI. **Presentation:**        *None*

VII. **Public Hearing:**     *None*

## VIII. **New Business:**

### 1. (AB20-28) Public Works Engineering Building Roof Replacement.

Steve Leniszewski, Public Works Director, introduced this item and answered questions from Council. Council discussed the possible need to postpone this project due to potential budget impacts from the current public health emergency. This item will be on the next agenda for further discussion and possible action

### 2. (AB20-29) Wastewater Treatment Plant Reuse Water Pump Skid Replacement project.

Steve Leniszewski, Public Works Director, introduced this item and answered questions from Council.

*It was moved and seconded (Eyer-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.  
The motion passed (7 ayes).*

*It was moved and seconded (Eyer-McHenry) to authorize the Mayor to execute a contract to the low responsive bidder for the Wastewater Treatment Plant Reuse Water Pump Skid Replacement project. The motion passed (7 ayes).*

**3. (AB20-30) Resolution – Fee Schedule for Summer Camps at Big Rock Ballfields**

Steve Leniszewski, Public Works Director, introduced this item and answered questions from Council. Mr. Leniszewski asked for Council direction on the expiration date for the temporary fees. There was Council consensus to extend the expiration date through 2021.

*It was moved and seconded (Lengyel-Remington) to approve Resolution #20-08 implementing a reduced fee scheduled for Big Rock ballfields pilot program for summer camp programming. The motion carried (7 ayes).*

**4. (AB20-31) Ordinance - Parking/Impound Regulation Update**

Carey Hert, Police Chief, introduced this item, explained the need for this code update, reviewed details of the amendments and answered questions from Council. Council requested information related to the infractions listed and the public process for updating this section of code. This item will be on a future agenda for further discussion and action.

**5. (AB20-32) Resolution – Waiving Temporary Sign Permit Fees**

Lara Thomas, Interim City Administrator, introduced this item and explained that this temporary waiver is in response to businesses being impacted by the COVID-19 pandemic and related restrictions.

*It was moved and seconded (Remington-Hogg) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion passed (7 ayes).*

*It was moved and seconded (Remington-McHenry) to approve Resolution #20-09 temporarily waiving temporary signage permit fees in response to the COVID-19 pandemic; and establishing an effective date and expiration. The motion carried (7 ayes).*

**6. (AB20-33) Contract Amendment – Madrona Law Group**

Lara Thomas, Interim City Administrator, introduced this item and answered questions from Council. Council discussed amending the proposed amendment to specific term dates, dollar amounts and

*It was moved and seconded (Remington-Eyer) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion passed (7 ayes).*

*It was moved and seconded (Remington-Brudnicki) to amend Amendment #1 with Madrona Law Group to set the expiration date to the end of June 2020. The motion carried (7 ayes).*

*It was moved and seconded (Remington-Eyer) to authorize the Mayor to sign amended Amendment #1 with Madrona Law Group. The motion carried (7 ayes).*

**7. (AB20-34) 2020 Parks and Right-of-Way Landscape Maintenance**

Steve Leniszewski, Public Works Director, introduced this item and recommended rejecting all bids at this time and re-evaluate the need at a later time due to the current economic climate.

*It was moved and seconded (Remington-Hogg) to reject all bids received for 2020 Parks and Right-of-Way Landscape Maintenance. The motion carried (5 ayes- Brudnicki, McHenry, Remington, Hogg, Lengyel; 1 nay- Knaplund, 1 abstain-Eyer).*

**IX. Unfinished Business:**            *None*

**X. Executive Session:**            *None*

**XI. Adjournment:**  
*There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 9:55 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk