

**CITY OF DUVALL
COUNCIL MEETING MINUTES
April 7, 2020
5:30 P.M. – Virtual Meeting via Zoom**

Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom meeting.

The City Council Meeting was called to order by Mayor Ockerlander at 5:34 P.M.

Roll Call: Amy McHenry, Dianne Brudnicki, Dorothy Lengyel, Michelle Hogg, Mike Remington, Jennifer Knaplund, Matthew Eyer

Staff Present: Lara Thomas, Carey Hert, Steve Leniszewski, Jodi Wycoff, Dana Mason, Shaun Tozer, City Attorney Ann Marie Soto

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 04/03/20 in the amount of \$313,809.98; Claims for 04/07/20 in the amount of \$311,886.86; under Council Reports add: Councilmembers Hogg, Knaplund, and McHenry; under New Business remove: Item #3 AB20-26 City Attorney Services Agreement and add: Item #4 AB20-27 Resolution for Special Human Services Funding Related to COVID-19.

II. Adoption of Council Agenda:

It was moved and seconded (McHenry-Hogg) to adopt the 04/07/20 Council Agenda. The motion carried (7 ayes).

Councilmember Remington requested to add a discussion related to grants and other funding available to those in need during the public health emergency. Mayor Ockerlander added the item to the Director of Emergency Management Update.

It was moved and seconded (Hogg-McHenry) to adopt the amended 04/07/20 Council Agenda. The motion carried (7 ayes).

III. Approval of Consent Agenda:

It was moved and seconded (Brudnicki-Hogg) to approve the consent agenda which includes approving the Committee of the Whole and City Council minutes of 03/17/20; Payroll for 04/03/20 Checks #31500-31506 in the amount of \$313,809.98 including EFTs in the amount of \$238,995.23; and Claims for 04/07/20 Checks #31507-31580 in the amount of \$311,886.86 including EFTs in the amount of \$31,026.97. The motion carried (7 ayes).

IV. Comments from the Audience:

There were no comments from the audience.

V. Scheduled Items:

1. Director of Emergency Management Update

Shaun Tozer, Interim Director of Emergency Management, gave a presentation providing an update regarding the current public health emergency (COVID-19) including statistics, City efforts and estimated expenses related to the emergency to date. Mayor Ockerlander gave an update on, and Council discussed, grant and other funding options that may be available to assist those in need during this emergency.

2. Open Public Meetings Act Discussion

Ann Marie Soto, City Attorney, led a discussion and answered questions related to the Open Public Meetings Act (OPMA) and the current order from the Washington Governor's office related to the public health emergency.

3. Mayor's Report

Mayor Ockerlander gave an update on recent meetings, reviewed items that will be coming to Council soon and announced items that may affect Duvall citizens during the public health emergency, including Puget Sound Energy not disconnecting customers and King County Metro not providing services in Duvall. Lastly, Mayor Ockerlander announced that Duvall Days has been cancelled this year.

4. Council Reports

Councilmember Hogg gave an update on a recent webinar she attended. Councilmember Hogg also asked Council to consider starting an ad-hoc committee to review issues with local internet services.

Councilmember Knaplund said there has been a request to run power to Taylor Landing and asked for additional information. Steve Leniszewski, Public Works Director, reviewed estimated costs and work that would be involved. After discussion, there was consensus to allow staff to move forward with the project.

Councilmember McHenry gave an update on recent and upcoming regional meetings and asked for input about having another virtual Council Chat. There was consensus to continue the Council Chats virtually until the stay home order is lifted. Councilmember McHenry also discussed possibly doing a video message from Council and other ideas to help keep community morale up.

5. Council Committee Reports

No reports.

6. Administration Update

Lara Thomas, Interim City Administrator, gave an update on the compensation study contract.

VI. Presentation: *None*

VII. Public Hearing: *None*

VIII. New Business:

1. (AB20-24) Resolution adopting a Families First Coronavirus Response Act Policy.

It was moved and seconded (Knaplund-McHenry) to approve Resolution #20-05 adopting a Families First Coronavirus Response Act Policy.

*It was moved and seconded (Eyer-Hogg) to amend the policy as follows:
Strike the final sentence of “Partial Pay Entitlement” section that reads “Employees may elect to supplement the PHEL/FMLA paid benefit with their accrued leave”.
The motion to amend carried (7 ayes).*

The original motion, as amended, carried (7 ayes).

2. (AB20-25) Resolution Amending Public Health Emergency and/or Pandemic Response and Recovery Policy and Procedure.

It was moved and seconded (Eyer-McHenry) to approve Resolution #20-06 amending the Public Health Emergency and/or Pandemic Response and Recovery Policy and Procedure. The motion carried (7 ayes).

3. ~~(AB20-26) City Attorney Services Agreement.~~ removed

4. (AB20-27) Resolution Approving Temporary Human Services Grant Program Funding for Coronavirus (COVID-19) Related Community Impacts.

It was moved and seconded (Remington-Lengyel) to approve Resolution #20-07 approving Temporary Human Services Grant Program Funding for Coronavirus (COVID-19) Related Community Impacts.

It was moved and seconded (McHenry-Remington) to amend the resolution to strike the following: “WHEREAS, funding for the special grant cycle(s) will be transferred from the ending fund balance as approved by City Council.” and to insert “mental health services” to Section 1 to read as follows:

Section 1. Authorization of Special COVID-19 Human Services Grant Program:
Special COVID-19 Human Services Grant Program is hereby authorized to address community impacts caused by the coronavirus pandemic for the following services:

- Meals/groceries, **mental health services**, transportation services to travel to medical or other essential appointments, and/or housing assistance for persons who reside within Duvall city limits who are either (a) low-income or (b) are ill or have greater health risks, including people over age 60, people with compromised immune systems, and pregnant people.

The motion to amend carried (7 ayes).

It was moved and seconded (Eyer-Lengyel) to strike \$20,000 from Section 2 and replace with \$30,000 to read as follows:

Section 2. Authorization of Special COVID-19 Human Services Grant Funding:
Special Human Services Grant Funding is hereby authorized as follows:

- Up to **\$30,000** from the City's general fund shall fund the Special Human Services Grant Program.

The motion to amend carried (7 ayes).

The original motion, as amended, carried (7 ayes).

IX. Unfinished Business: *None*

X. Executive Session: *None*

XI. Adjournment:

There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 9:26 p.m.

XII. Written Reports

The following written reports were included in the agenda packet.

- Transpo Origin / Destination study
- February 2020 Financial Report
- Banking Services RFP Update

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk