

**Meeting Minutes
Civil Service Commission
February 20, 2019
5:00 PM**

Duvall City Hall – 15535 Main Street NE, Duvall, WA 98019

Commissioners present: Jaime Kemper, Ray LaBate, William Ojeda

Secretary/Chief Examiner: Alana McCoy

Staff present: Lieutenant Mike DeBock

Call to Order: 5:05pm

Approval of Minutes: December 2018 and January 2019 minutes were read and approved.

Public Comment: None

Police Department Report.

- Oral board updates –The snow storm cancelled the February 12th oral boards and interviews were rescheduled on February 19th for five candidates. The Commissioners reviewed and evaluated the applicant’s scores. Two entry level and one lateral passed and were certified for eligibility.
- PST testing – Recommended that the department have an officer present during PST testing and offer to pay the test fee for an applicant who would apply to Duvall. This would assist with recruitment and the application process. Commissioner Kemper made a motion to approve a budget not to exceed \$600.00 to pay for entry level applicants tests who would submit an application to Duvall. Passed unanimously.
- Announced that Officer Guzman will officially retire in June 2019. Officer Guzman has 23 years of service with the Department and he will be greatly missed.
- Sergeant Assessment Update – Commissioner Kemper observed the Sergeant examination for both applicants and made a motion to approve that both had passed. Approved. Per Rule 8.16 the scores will need to be posted.
- Discussion to host oral boards in the next few months.

New/Old Business: None

Next Meeting: *Wednesday March 6, 2019 at 5:00 PM, City Hall*

Adjourn: 6:06pm