

**CITY OF DUVALL
COUNCIL MEETING MINUTES
February 19, 2019
7:00 P.M. – Riverview Educational Service Center
15510 – 1st Ave NE**

Committee of the Whole Meeting: 5:30 P.M.

The City Council Meeting was called to order by Mayor Ockerlander at 7:04 P.M.

Roll Call: Amy McHenry, Michelle Hogg, Mike Remington, Dianne Brudnicki, Jennifer Knaplund, Matthew Eyer, Jason Walker

Staff Present: Lara Thomas, Steve Sabourin, Troy Davis, Jodi Wycoff, City Attorney Rachel Turpin

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 02/13/19 in the amount of \$578.94; Payroll for 02/20/19 in the amount of \$120,949.17; and Claims in the amount of \$146,205.15; under Council add: Councilmember Eyer; under Executive Session remove the second executive session regarding performance of a public employee; and under new business add: Approve and authorize the Mayor to execute separation agreement between the City of Duvall and Margarito Guzman.

II. Adoption of Council Agenda:

It was moved and seconded (Brudnicki-Hogg) to adopt the 02/19/19 Council Agenda. The motion carried (7 ayes).

III Approval of Consent Agenda:

It was moved and seconded (Hogg-McHenry) to approve the consent agenda which includes approving the Special City Council minutes of 02/07/19; Payroll for 02/13/19 Checks #29444-29447 in the amount of \$578.94; Payroll for 02/20/19 Check #29448 in the amount of \$120,949.17 including EFTs in the amount of \$119,200.70; and Claims Checks #29449-29505 in the amount of \$146,205.15. The motion carried (7 ayes).

IV. Ratification of Contracts under Declaration of Emergency:

There were no contracts for ratification.

V. Comments from the Audience:

There were no comments from the audience.

VI. Executive Session: Performance of a Public Employee – 15 minutes
RCW 42.30.110(1)(g)

7:06 p.m. City Council went into a 15-minute Executive Session regarding performance of a public employee

In attendance at Executive Session: Mayor Amy Ockerlander, Councilmembers Dianne Brudnicki, Amy McHenry, Mike Remington, Michelle Hogg, Jennifer Knaplund, Jason Walker and Matthew Eyer; Interim City Administrator Lara Thomas, Lieutenant Steve Sabourin and City Attorney Rachel Turpin.

7:21 p.m. The Executive Session was extended a total of 10 minutes.

7:31 p.m. The Regular Council Meeting Resumed.

VII. Scheduled Items:

1. Mayor:

Mayor Ockerlander gave a report on City response to the snow storms and thanked those who provided food to those assisting in the response. Mayor Ockerlander gave an update on recent and upcoming events and meetings.

2. Council:

Councilmember Eyer thanked City staff for their work during the snow storms.

3. Administration Update:

Lara Thomas, Interim City Administrator, gave a brief presentation to give a status update on items including an all-City staff ethics training and a new personnel policy which is in review. Ms. Thomas also said that at a future meeting, Council will be given a report on the costs incurred and work completed during the staffing emergency. Ms. Thomas reviewed some of the completed projects since the declaration of emergency was made including employee policy work and staff training.

4. King County Fire District 45:

Fire Chief David Burke gave a report on District business including call volume, snow storm response, including the Joint Operations Center functions, the new engines on order and the District's update to their Strategic Plan.

VIII. Presentation: None

IX. Public Hearing: None

X. New Business:

1. Authorize Mayor to execute separation agreement between City of Duvall and Margarito Guzman.

It was moved and seconded (Eyer-Brudnicki) to Authorize Mayor to execute separation agreement between City of Duvall and Margarito Guzman. The motion carried (7 ayes).

2. (AB19-09) Resolution – Facility Rental Fees

Jodi Wycoff, City Clerk, introduced the resolution and fee schedule and answered questions from Council. Ms. Wycoff said that there will be a public hearing on the proposed fees at the next meeting. Council directed staff to move HOA meetings from “for profit” to “nonprofit” list on Exhibit B; bring back a proposal that takes into account the size and the usability of the room; and to propose either an “alcohol application fee” or to make a portion of the alcohol use deposit non-refundable.

3. (AB19-10) Riverview School District Memo of Understanding (annexation and vesting)

Lara Thomas, Community Development Director, gave a brief history of the Comprehensive Plan amendment that was approved last year to pre-zone the property that is being discussed. Ruby Perez and Denise Stiffarm, representing Riverview School District, gave a presentation to summarize the District’s request for the Memorandum of Understanding (MOU) including a brief history of the property and the District’s intended use for the property in the future. Ms. Perez, Ms. Stiffarm and Dr. Anthony Smith, Superintendent, reviewed the proposed MOU terms including vesting to the current Sensitive Area and Tree Protection regulations and allowing the development review process to be guided by District’s 2018 reports related to critical areas, trees and habitat corridor protection standards.

3. (AB19-11) Ordinance – code amendments re: Public Works Director/Building Official

Lara Thomas, Interim City Administrator, explained that since the Building and Planning departments are combining to become the Community Development department, that code references regarding the Public Works Director being the Building Official need to be amended.

4. (AB19-12) Ordinance – code amendments re: Planning Director/Community Development Director

Lara Thomas, Interim City Administrator, explained that since the Building and Planning departments are combining to become the Community Development department, that code references regarding the Planning Director need to be amended.

5. (AB19-16) Approve Resolution #19-03 setting a public hearing upon a petition for vacation of undeveloped public right-of-way in the vicinity of Northeast Big Rock Road and the southerly portion of 3rd Avenue Northeast within the City of Duvall, Washington.

It was moved and seconded (Brudnicki-Eyer) to approve Resolution #19-03 setting a public hearing upon a petition for vacation of undeveloped public right-of-way in the vicinity of Northeast Big Rock Road and the southerly portion of 3rd Avenue Northeast within the City of Duvall, Washington. The motion carried (7 ayes).

Pursuant to Council Procedures, it was moved and seconded (Eyer-Hogg) to extend the meeting beyond 9:00 p.m. The motion carried (7 ayes).

XI. Unfinished Business:

1. (AB19-03) Approve Resolution #19-04 lifting the declaration of an emergency in response to a staffing shortage at the City of Duvall Wastewater Treatment Plant and Public Works Department.

It was moved and seconded (Brudnicki-Eyer) to approve Resolution #19-04 lifting the declaration of an emergency in response to a staffing shortage at the City of Duvall Wastewater Treatment Plant and Public Works Department. The motion carried (7 ayes).

XII. ~~Executive Session: Performance of a Public Employee—5 minutes- removed~~
RCW 42.30.110(1)(g)

XIII. Adjournment:

There being no further business, Mayor Ockerlander adjourned the meeting at 9:11 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk